**PPDA Board Meeting Minutes**

(03/12/2024, 4-6 PM)

BRWN 4106 | **Zoom:** <https://purdue-edu.zoom.us/j/93370201297>

**Attendees:** Hema, Alex, Richa (in person) Iqbal, Tu Van Duong (Zoom)

* **Social media**
* **PPDA website needs to be updated (Council member section, past events section and Meeting minutes section)**
* A request to Alex to provide an updated council member list to Viswanath and Yiran to update on the website.
* Update the website with new images. Christmas event pictures were already shared by Richa.
* A request to Viswanath and Yiran to update the recent meeting minutes reports on the website.
* **Updates on visiting scholar issue**
* Richa should send an email to the PPDA mailing list to reach out to postdoc visiting scholars and enquire about any issues they are facing.
* **Past events**
* **Postdoc double events. Transition from Academia to industry- postdoc experience (February 20, 11:00 -12:00 PM) (Richa/Hemalatha): How was the event?**
* The event was successful, with a turnout of 30 attendees for the one-hour discussion. Note- Consider requesting speakers to be strict with the time limit.
* **Coffee hour (Iqbal/Dezhi)**
* The event was successful, with a turnout of 15 attendees. Cookies were included along with coffee.
* **Future events**
* **Woman in Science event, March 26, 10:30 AM EST. (Subhadeep/Richa/Hema)-Three speakers (Prof. Vikki Weake/Dr. Yamuna Rani Kalipatnapu/Dr. Christine Jao).**

An email with a flyer will be sent by Subhadeep following a reminder will be sent again on 26th morning.

* **The event will be shared with the Big 10 Universities.** Send an email to Jason Canon requesting the same to share it.
* **Coffee event March**

Richa and Dezhi, March 22nd, 4.30 – 6.00 pm. Request Lori to purchase coffee and cookies and book a room in WALC. Richa should send an email with a flyer for the event.

* **PPDA website and postdoc-social email list**
* Alex has transferred the contact person name for PPDA to Subhadeep.

* **Other Future Events to be planned**
* Purdue Travel grant event
* K99 event - reach out to Jason/ Rachelle Swan
* Postdoctoral scholarships
* US immigration and Visa event
* How to be a good reviewer
* Meet new Postdoc office director Rachelle Swan and invite her to the next meeting if available.