

FREIGHT SHIPPING

(DO NOT USE THIS FORM FOR INTERNATIONAL FREIGHT SHIPMENTS)

DATE: _____ WBSE (F.): _____
NAME: _____
DEPT: _____ WBSE (C.): _____
BUILDING: _____ IO: _____
PHONE: _____
EMAIL: _____ BP: _____

FREIGHT SERVICES SECTION:

PUT AN "X" IN THE BOX NEXT TO HOW IT SHOULD BE BILLED.

PREPAID FREIGHT (BILLED TO PURDUE, USE DEPT. BILLING #'S ABOVE)
COLLECT FREIGHT (BILLED TO RECIPIENT, ACCT # IF AVAILABLE)

PUT AN "X" IN THE BOX NEXT THE FREIGHT SERVICE YOU WANT TO SHIP WITH

OLD DOMINION FREIGHT* ***PURDUE PREFERRED FREIGHT CARRIER**
FEDEX TRUCK FREIGHT* (PURDUE RECEIVES DISCOUNTED RATES)
OTHER FREIGHT CARRIER

"SHIP TO" INFORMATION: PLEASE COMPLETE ALL FIELDS.

COMPANY NAME: _____
ATTENTION: _____
STREET ADDRESS: _____
CITY: _____
STATE _____ ZIP: _____
PHONE NUMBER: _____
PRO/TRACKING NUMBER: YES NO
PALLET/CRATE WEIGHT: _____
PALLET/CRATE DIMENSIONS: LENGTH WIDTH HEIGHT
DECLARED VALUE: _____

PLEASE LIST WEIGHT IN POUNDS AND DIMENSIONS IN INCHES

BRIEF DISCRIPTION OF SHIPMENT AND ANY SPECIAL INSTRUCTIONS:
(NOTE - IF THIS IS A HAZMAT SHIPMENT, PLEASE CONTACT EHS - 765-496-7364)