# Inside Purdue

**September 18, 2007** 

### **Emergency texting test** set for Monday

Purdue will launch research on the newest form of mass communication — text messaging — Monday, Sept. 24.

Researchers will send a text message to a broad cross section of the campus at about 11:25 a.m. to analyze the message speed and dependability. It is believed to be the first test designed to generate independent data.

Those who register for the test will also receive future emergency text messages from the University concerning issues of public safety.

More than 7,200 cell phone users have signed up, but more are needed. Purdue students, faculty and staff can register at www.purdue. edu/securepurdue, click on "Change My Password," enter your career account name and password, and then select the "Emergency Contact Information" link.

Those who register by Friday will receive an e-mail this weekend describing Monday's

### **APSAC still accepting** grant applications

APSAC is reminding administrative and professional staff to turn in applications for the group's individual professional development grants.

APSAC, the Administrative and Professional Staff Advisory Committee, will accept applications through Oct. 1.

More details and the grant application are available at www.purdue.edu/hr/ apsac/grantgeneral.htm.

### **Inside** this issue

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University Senate opens its year talking about clinical faculty numbers and soon to talk about parental leave. Page 2.

#### Veterinary dean

Willie Reed wants to help the vet school address a big need for more doctors and technicians in the field. Page 3.

#### ■ The job of applying

Purdue's transition to the Taleo system for job applications will mean re-entering resumes, but also some pluses. Page 3.

Online at www.purdue.edu/per

# Benefit enrollment process undergoes changes

Purdue employees will want to take note of changes this year in the enrollment process for medical and other flexible benefits.

The new OnePurdue system has replaced the computer system Staff Benefits has used the past 21 years for open enrollment.

Cory Melchi, Staff Benefits operations and support manager, says this switch will affect how employees sign up for benefits when their enrollment kits arrive in late October. Open enrollment runs from Oct. 29 to Nov. 9.

A new three-step enrollment

form included in the kit will walk employees through the process. After completing the three steps, employees who want to maintain their current benefits exactly and have no flexible spending account (FSA) will find that they do not need to send in an enrollment form for 2008.

Employees who want to make changes to their flexible benefits — medical, short-term disability, or personal accident insurance — or who want to contribute to an FSA must fill out an enrollment form for 2008.

#### Turn in a form?

Will it be necessary to submit a form during flexible benefits enrollment? It depends:

■ Yes, to have a flexible spending account, even if it's the same amount as this year's FSA.

■ Yes, to make a change in any flexible benefit.

■ No, if you are not going to have an FSA and are not changing anything in flexible benefit selections.

"Entering benefit selections into the OnePurdue system takes us significantly more time than it did with our previous system," Melchi says. "OnePurdue is set

up to continue a person's benefits automatically from year to year without any data entry being

See Enrollment, page 8

# Purdue's **United Way** Campaign starts today

Purdue's United Way Campaign will kick off today with the theme "We Matter."

Bob Wild, Purdue UW campaign chair and assistant head of the Department of Chemistry, says this year's theme is incredibly appropriate.

"It is so true that what we do at Purdue is extremely important to this community," he says. "Every dollar we can give makes such a difference. Every dollar we give matters to someone.

"Our campaign goal of \$720,000 is about 15 percent of the community goal of \$4.85 million. As the area's largest employer, we think we have an opportunity to show our community spirit — to show that we are a big part of helping the United Way help our agencies be successful."

Wild says his visits to community service agencies over the past year have opened his eyes to the positive influences they have on citizens of Lafayette-West

"It is so neat to see the dollars at work at places such as the Community and Family Resource Center and the Hanna Community Center, where students are served after school and on weekends," he says. "These places are so very important to the community they serve. And our United Way contributions help make that so."

Pledge packets will go out to employees this week via team



The 2007 Purdue United Way Campaign chairs and student chairs include (front, from left) Allison Dowe, student first vice chair; Anne Washburn, Purdue UW executive director; Elyse Holguin, student chair; (back) Roger Blalock, vice chair; Stephanie Portrey, student vice chair; and Robert Wild, chair.

#### How to give to the campaign

Participating in the Purdue United Way Campaign through pledging is a simple and private matter set up as follows:

1. For purposes of the UW campaign, Purdue has 18 areas, each with volunteers serving as senior chair, junior chair or team captain. Those volunteers pick up pledge packets at the kickoff Sept. 18 and distribute them to employees in their area.

2. Each employee considers a gift. Things to consider are stories of those helped by United Way agencies, the value of being involved, the nationally outstanding frugality of the local UW and its campaign, the impact of each dollar given.

designated otherwise, into the

The pledge process is constructed to ensure privacy and an absence of coercion. Campaign volunteers do not see whether a returned pledge form contains a dollar figure or a zero.

3. Those who return a pledge form can pick up a 2007 United Way poster, which features the bell of the Boilermaker Special.

4. Those making a pledge decide on method — payroll deduction; one-time direct payment; or quarterly, monthly or one-time billing.

5. Pledge forms go into envelopes provided, which are sealed and sent by campus mail or given to the team captain for forwarding.

fund drive of United Way of captains in all West Lafayette cam-Greater Lafayette. pus departments.

Contributions are fed, unless See Campaign, page 7

# **Unity extends PHCS** contract through Oct. 31

Unity Healthcare again has extended its contract with Private Healthcare Systems (PHCS), the provider network used by the Incentive PPO and Purdue 500 medical plans.

Unity Healthcare will now participate in the PHCS network until at least Oct. 31. The initial extension date was Sept. 30.

Negotiations for Unity's continued participation in the network are ongoing.

"We will continue to update Incentive PPO and Purdue 500 participants as we receive details about the negotiations," says Brent Bowditch, assistant director at Human Resource Services. "We want to reassure these employees that they will have time to make alternative health care arrangements should Unity decide to cancel its relationship with

Questions about Purdue's Incentive PPO and Purdue 500 medical plans can be directed to 49-42222. Details on the medical plans also can be found at www. purdue.edu/hr/Benefits/med. htm.

#### **CSSAC** members

The 2007-08 members of the Clerical and Service Staff Advisory Committee are introduced in this issue with photos and contact information. Also given are each member's seats on subcommittees that do much of CSSAC's work. Page 5.

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# **University Senate holds first meeting for 2007-08**

University Senate's first meeting of 2007-08 featured remarks by the president, an invitation for faculty participation and discussion of two proposals.

In her first Senate meeting, President France A. Córdova spoke words of appreciation and said the coming weeks would see announcements of search committees for provost and education dean, as well as a "template" for the strategic planning process.

Senate Chair George Bodner, the Arthur Kelly Distinguished Professor of Chemical Education, reviewed actions by the Board of Trustees since the Senate's April meeting.

Bodner noted that many board documents, plus Power-Point reports to the board, are online. The site is www.purdue. edu/bot. Recent such reports focused on diversity, the Campaign for Purdue and athletics.

Natalie Carroll, chair of the Senate's Nominating Committee, explained in words and screen displays how to use the Senate's much improved online method to seek membership on Senate and faculty committees. Some committees are open to all faculty, others only to Senate members.

Carroll is professor of youth development and agricultural education.

To apply online for a committee seat, go to www.purdue. edu/senate, click "Committees" then the "Committee Sign-Up" link at the top of the main area.

Also on the Senate site is a current "Resume of Items under Consideration" that lists topics now before Senate committees.

In business items, the Senate postponed discussion of a proposal for a parental leave policy

so key people can be present. Discussion is expected at the Oct. 15 meeting and a vote possibly at the Nov. 19 meeting.

Members briefly discussed a proposal to adjust membership on the Senate's Steering Committee to include the chairs of four policy-focused standing committees. A vote is expected in October.

Much of the roughly 65minute meeting was given to a proposal to ease Purdue's limits on the number of clinical and professional faculty positions.

The proposal would, for one, raise the University-wide limit from 5 percent to 10 percent.

Also, while keeping the limit for a department or school generally at 15 percent, the proposal would make exceptions for those units with operating clinics. The Department of Speech, Language, and Hearing Sciences; the School of Nursing; the Department of Pharmacy Practice; and the School of Veterinary Medicine would be allowed to exceed the 15 percent limit.

An amendment to set a limit of 50 percent on those units is also to be considered at October's meeting.

The campus now has 74 clinical and professional faculty, about 3.8 percent of a faculty headcount of about 1,970.

Several speakers said the clinics simply need more people in teaching roles. Clinics at many comparable universities already have a far higher percentage of clinical and professional faculty, they said.

Raising the percentage in the four excepted units to 50 percent still would not threaten the proposed 10 percent overall limit, Bodner said.

### Author Dyson to speak on campus climate for blacks

A noted author and researcher on African-American religion and current events



Dyson

will speak on "African-Americans in the Academy: Climate and Conflict" on Sept. 25.

The Rev. Michael Eric Dyson, who has written

14 books and appeared on several television talk shows, will speak at 8 p.m. in Loeb Playhouse, Stewart Center. The event, part of the Mosaic program for a culture of diversity, is free and open to the

public.

"Dr. Dyson is hailed by many people as an intellectual leader in society and academia, and we couldn't be more pleased to bring him to Purdue," said Deen King Smith, a doctoral student in the College of Engineering who is helping lead the event.

Dyson, an ordained Baptist minister with a doctoral degree from Princeton University, is a professor at Georgetown University, having taught also at Brown, Columbia and elsewhere.

Purdue's Black Graduate Association, along with the Office of the Provost, College of Liberal Arts and the African American Studies Research Center, are sponsoring the event.

# Weight, stress, mental well-being found as top health risks

Weight, stress and mental wellbeing top the list of health concerns for Healthy Purdue participants, according to findings from the 2007 health risk assessment.

As part of the assessment, 9,520 faculty, staff, spouses and same-sex domestic partners completed a wellness screening and the HealthPath Questionnaire, which gauges individual health issues and challenges.

StayWell Health Management, a partner in the Healthy Purdue initiative, analyzed the data. By combining the wellness screening information and the trademarked questionnaire, calculations on health risk were provided for participants.

Risks were rated as low, moderate or high. Low indicates a healthy level; moderate and high indicate risks to health.

"Where there are health risks, we expect medical costs," says Julie Huetteman, program manager for health and wellness. "The questionnaire helps Purdue determine what areas are priorities so we can review our benefit plan design to ensure we are addressing those priorities. It helps direct our programming for health promotion, worklife issues, and employee assistance."

### Who participated?

As part of Healthy Purdue 2007, 9,520 people completed a wellness screening and HealthPath Questionnaire, up 6 percent from 8,991 participants in 2006.

Of this year's participants:

- 6,765 (71 percent) were faculty and staff, and 2,755 (29 percent) were spouses and samesex domestic partners.
  - The average age was 46.6.
- 56 percent were female and 44 percent were male.
- 82.9 percent were from the West Lafayette campus, with 8.1 percent from Fort Wayne, 6.5 percent from Calumet, and 2.5 percent from North Central.
- 6,784, or 71 percent, of participants completed the questionnaire in both 2006 and 2007.

The analysis found that weight, stress and mental well-being had the highest avoidable health care costs. Avoidable health care costs are tied to health risks that could be reduced or negated through health improvement measures.

The analysis showed that reducing these avoidable health risks could result in cost savings of \$19.8 million that the University and its employees could share.

"The top five risks — weight, stress, mental well-being, exercise, and back care — accounted for more than 80 percent of the avoidable health care costs," Huetteman says. "As we target our priorities based on these risks, we hope to have an impact on containing and

reducing medical costs."

Weight, stress and mental well-being also were the top risks in the 2006 assessment.

Other findings include:

- Participants with a higher number of health risks were more likely to report reduced productivity due to health problems. Of those who had no more than two moderate or high health risks, 6 percent reported that they experienced a decline in productivity. In comparison, 16 percent of respondents with six or more risks reported reduced productivity.
- Faculty and staff with a higher number of moderate or high risks reported more absences due to illness or injury than those

with fewer risks. Those with six or more risks were absent 5.5 days for those reasons; those with no more than two risks, 2.3 days.

- Among 530 phone coaching recipients who participated in Healthy Purdue in both 2006 and 2007, the number of those with six or more health risks decreased from 14 percent to 10 percent. The amount of participants with no more than two risks increased from 21 to 25 percent.
- When asked what resulted from their participation during Healthy Purdue 2006, 49 percent answered that they had made at least one change in their lifestyle to improve their health.

More information about Healthy Purdue is at www. purdue.edu/ healthyPurdue.

# Inside Purdue

**Inside Purdue** is published 18 times a year by the Office of University Periodicals for the faculty, administrative/professional and clerical/service staffs of Purdue University. Send news correspondence to the editor at the addresses below.

Inside Purdue can be read on the World Wide Web at www.purdue.edu/per.

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Address labels for Inside Purdue come from the Department of Human Resource Services. To correct or revise an address, file a Form 13 with Human Resource Services, Freehafer Hall.

Purdue University is an equal opportunity / affirmative action employer. Vol. 17, No. 3

## **New Purdue Extension Service director named**

Charles Hibberd has been named as the next director of the Purdue University Cooperative Extension Service and associate dean of Purdue Agriculture.

Hibberd, currently district director of the Panhandle Research and Extension Center and Panhandle Extension District for the University of Nebraska-Lincoln, will assume his Purdue post on Nov. 1. At Nebraska he has been responsible for research and Ex-



Hibberd

tension activities at four research locations and 12 county offices.

Hibberd said among his first duties will be connecting with people in the state and building relationships

with stakeholders and prospective partners.

"I'll also start the process of putting together a strategic plan for the future that will continue our work to develop relevant and timely Extension programs that focus on the real issues of the people of Indiana."

Hibberd also will serve as associate vice provost for engagement.

Hibberd replaces David Petritz, who retired as director in June September 18, 2007 Instide Purdue

# Dean focuses on the future for School of Veterinary Medicine

Willie Reed considers himself a people person. He's an animal person, too.

The combination works well for his role as dean of the School of Veterinary Medicine, which he assumed in January.

"I got into veterinary medicine because of my love for animals," Reed says. "I wanted to serve as a guardian, and I recognized the important role animals play in society.

"I pursued veterinary education because of how important it

New to Purdue

is to produce the best veterinarians. I want our students to know

that I care deeply about them and will work hard to make their stay here as fulfilling and as exciting as possible."

Reed understands the student experience at Purdue. He earned his doctorate in veterinary pathology at Purdue in 1982. Reed served on the faculty from 1982 to 1990 and as chief of Purdue's Avian Diseases Diagnostic Service from 1985 to 1990.

After directing Michigan State University's Diagnostic Center for Population and Animal Health from 1990 to 2006, Reed took the opportunity to return to Purdue.

"Purdue is a special place," he says. "I had many great memories of teaching, conducting research and interacting with faculty in the veterinary school and across cam-

pus. Now, I've enjoyed renewing old acquaintances and meeting new people. I've especially enjoyed interacting with veterinary students."

Reed has spent the past eight months discussing the school's needs and goals with faculty and staff, as well as with colleagues across campus and across the state. These discussions will assist in developing the school's new strategic plan this fall.

Reed says that the needs of the school and society will be addressed in the plan.

"It's a very challenging and interesting time for veterinary medicine," Reed says. "There are so many opportunities for veterinarians because there's a tremendous shortage in many areas, including the public health sector, the food animal industry, foreign animal disease detection and prevention, food safety and security, ecosystem health, biomedical research, and clinical practice. We estimate that by 2020, unless we expand the current veterinary schools' student body, we will be short about 15,000 vets.

"There is also a need to produce more veterinary technicians and technologists, and we are fortunate to have the best training program in the country."

Plans are under way to expand the school's graduate and post-graduate programs to help meet the shortages. The same type of expansion will be consid-



PHOTO BY MARK SIMONS

Willie Reed became dean of the School of Veterinary Medicine in January. Reed has spent the past eight months discussing the school's needs and goals with faculty and staff, as well as with colleagues from across the campus and across the state.

ered for the doctor of veterinary medicine degree program. Reed says the school also will discuss updates to current facilities.

"We'll need to address some facility needs at the school to maintain its mission of training excellent veterinary practitioners," Reed says. "Some of the facilities are about 50 years old, and some parts of the hospital, especially the large animal hospital, are in need of repair or replacement."

Other goals for the school in-

clude growing sponsored research programs; building collaborations across campus and with industry partners; creating leadership training for faculty, staff and students; and continuing to diversify the school's student body with the help of a new director of diversity programs.

"We've already reaped success this year with our diversity efforts," Reed says. "Our entering class represents the most ethnically diverse class in the history of the school. We think the makeup of the class should reflect the makeup of society, and that's a very reachable goal."

In addition to reaching out to underrepresented groups, Reed says the school will look for future veterinarians within younger generations.

Through an almost \$750,000 grant from the Howard Hughes Medical Institute, the school will develop a series of comparative biology electronic field trips for middle school students. The field trips will help middle school students better relate to science and learn about career opportunities.

Reed says a summer Vet Camp aimed at middle school students also will begin in 2008.

"We will immerse the students in veterinary medicine and teach them about the opportunities available in the profession," Reed says. "The camp will also allow them to have a sense of what it is to be a veterinary student through interactions with faculty, students and staff."

For those with veterinary medicine in their future, Reed is happy to help fulfill their goals.

"I love to tell our students that we are all here to help them create their future," Reed says. "Every one of our students enters with the dream of becoming a veterinarian or a veterinary technician, and we will work with them to make that dream come true."

### Taleo requires re-entry of resume information

Looking for a job at Purdue? Then it's time to submit a new resume.

Purdue will begin using a new employment application system called Taleo on Oct. 1. At that time, Purdue's current employment system and the resume information it contains will be retired.

To be considered for a position on or after Oct. 1, job seekers will need to have resume information in the new Taleo system.

All resume information for the new employment system must be submitted through the Web. Taleo can be accessed through the Employment Web site at www. purdue.edu/jobs beginning Sept. 24.

To submit their information on the Web site, job seekers will create a username and password, supply their e-mail address and complete an online profile. Profiles can be created by either attaching a formatted, electronic resume, which allows the system to fill in the profile automatically, or by manually entering the requested information.

Electronic resumes are not required, but applicants have several opportunities throughout the process to attach a PDF or Word

#### **Help sessions**

Purdue is offering walk-in help sessions Sept. 24-28 to assist job seekers in completing their profile and submitting their resume to the new system. Walk-in help sessions will be available between 8 a.m. and 5:30 p.m. in Room 240, Engineering Administration Building (ENAD).

Employment consultants will show anyone who brings in their

resume on a disc, thumb drive or other electronic format how to attach the resume so that the system fills in the profile automatically. However, an electronic resume is not required to obtain help at a walk-in session.

With supervisor approval, Purdue employees may attend a walk-in help session in pay

document if desired.

To give people time to enter their resume information before Oct. 1, Purdue will open up Taleo on Sept. 24. The system will be available 24 hours a day.

Once job seekers update their resume information, they can begin to apply for new positions at 8 a.m. Oct. 1.

Though Purdue will soon have a new employment application system, the employment process remains the same. Resumes of applicants meeting the minimum qualifications of the position will be forwarded to the hiring managers for review.

Job seekers will reap many

benefits from the new employment system, says Shaun Sengsanith, employment manager.

"Job seekers will have the ability to update their resume and contact information online at their convenience and in real time," Sengsanith says. "They will also benefit from increased electronic communication from Purdue related to their job search as well as from a new and improved job alert system."

The new job alerts, which will be sent by e-mail, will replace the daily list of newly posted jobs that Purdue now e-mails to people who have subscribed to the PU-JOBS mailing list.

# Managers urged to expedite notification of separations

To ensure Purdue's financial integrity and the security of data systems, employee separations (terminations) must be entered into the OnePurdue system as soon as supervisors become aware that an employee will be leaving the University.

Deborah Turner, Human Resource Services assistant director for employment and compensation, says it is critical that supervisors notify their Businesses Offices immediately to make sure that:

■ Separated employees do

not continue to be paid.

- Separated employees do not continue to have access to OnePurdue and other data systems at Purdue.
- Benefits continuation information can be sent in a timely manner.

Employee separations can be entered into the OnePurdue system 30 days before the employee's last day of employment. Business Offices are to process personnel action (PA) forms to separate employees as soon as they are notified.

### Medical provider for worker's comp moves

One of Purdue's worker's compensation medical providers has moved to a new location.

Clarian Arnett Occupational Health Services has relocated to 3746 Rome Drive in Lafayette. It was previously at 2600 Greenbush

Employees seeking treatment for a work-related injury or illness also may use the Regional Occupational Care Center (ROCC) at 1321 Unity Place in Lafayette or the Purdue University Student Health Center (PUSH) on campus. PUSH is available for minor injuries that aren't likely to require follow-up.

Questions may be directed to Deborah Popa, return to work coordinator, at 49-40306 or dpopa@purdue.edu.

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# OnePurdue making post-implementation plans for HR, finance

Now that the OnePurdue financial and human resources/payroll applications have been in use for a few months, what's next?

Who will manage the SAP software that drives these systems? What will happen to the OnePurdue team? How and when will improvements and upgrades be installed? Who will make these decisions?

Project and University leaders have been preparing to address such issues for some time, says Jeff Whitten, associate vice president of ITaP's Enterprise Applications unit and OnePurdue's chief architect.

While OnePurdue's student systems are currently preparing for release, the financial and human resources/payroll systems are ready to move to a post go-live status.

A Post-Implementation Advisory Committee for HR and finance was formed in spring 2006.

This group defined a governance structure, Whitten says, which will be composed of at least 60 people from throughout the University to make decisions regarding ongoing enhancements to OnePurdue.

Presiding over this governance structure will be the OnePurdue Oversight Executive Committee, which will determine high-level institutional priorities and resourcing. The committee is jointly chaired by Executive Vice President and Treasurer Morgan R. Olsen and Interim Provost Vic Lechtenberg.

Three new advisory committees will focus on operational priorities for OnePurdue's business, advancement and student applications. Also providing input will be cross-functional advisory committees concerned with shared-data resources, training and support.

All of these groups will make recommendations to a OnePurdue Applications Steering Committee. That committee will be responsible for balancing Purdue's institutional and operational priorities with technical needs, in addition to prioritizing projects and overseeing continuous improvement to OnePurdue systems.

These governing bodies are designed to be similar to those in the current project governance,



Whitten says.

"The idea was to build and improve upon OnePurdue's existing governance structure," he says. "In addition, the majority of people serving on these committees will be non-technical personnel, with membership drawn from all four campuses."

Most of the post-implementation groups will begin their work in September and October.

"OnePurdue as a project will eventually end and go away," Whitten says, "but its applications will be around for a long time.

"All the decisions and priorities made for the post-go-live systems will be driven by the user community — as they should be. Although the post-implementation advisory committees will report to the steering committee, they will be responsible for recommending priorities.

"Our overall goal is to be even more customer-driven than before." Planning is under way to create a method for those in the University community to suggest improvements and enhancements to OnePurdue. This will be built by extending the database of Remedy, a tracking system used by the ITaP (Information Technology at Purdue), OnePurdue and Purchasing help desks.

"It will be like a Web-based virtual suggestion box," Whitten says.

Another decision already made by the post-implementation organization regards how best to use the knowledge and skills acquired by OnePurdue team members, who have been working together on the nuts and bolts of the new systems for more than two years.

As part of returning those employees to their home departments, most of the OnePurdue staff will move into "competency centers," which are groups of people with specific expertise in the new systems. Not only will these individuals serve as a valuable resource for their colleagues learning new business processes, but their unique and detailed understand-

ing of OnePurdue will help sustain and improve the systems.

There will be two competency centers: a functional one within Business Services responsible for maintaining system configurations, and a technical competency center in ITaP that will be involved with implementing technical enhancements to OnePurdue. Those should be in place by October.

"The entire process should be completely transparent," Whitten says. "The only things users should notice are continuous improvements to the systems.

"Purdue has spent a lot of money, time and effort to build a modern, highly integrated set of applications, and we want to maintain that high degree of integration and functionality.

"We weren't able to do everything we wanted in the first releases of the new financial and HR/payroll systems, but we can build on what we have.

"There's still a lot to do, but the time we've spent planning for what occurs after implementation will ensure that we don't waste our resources making it happen."

### **Notables**

# Kapp named as aide in president's office

Greg Kapp is executive assistant to the president, effective Sept. 10 upon appointment by President France A. Córdova.

Kapp had been senior director of advancement services, overseeing data systems and infrastructure there.

# Chmielewski appointed associate dean in Science

Jean Chmielewski, the Alice Watson Kramer Distinguished Professor of Chemistry, has begun a three-year term as associate dean for graduate education and international programs in the College of Science.

She succeeds Aditya Mathur, who served as associate dean from 2004 to 2007.

### ITaP fills two TLT directorships

Information Technology at Purdue (ITaP) recently advanced two people to director-level posts in its Teaching and Learning Technologies unit.

Drue Whitworth is director of e-learning technologies at TLT. As interim director, she recently directed the application upgrades of WebCT Vista 3 to Blackboard 4.2; Macromedia Breeze to Adobe Acrobat Connect Professional; and BoilerCast.

Nancy Wilson Head is TLT's director of the instructional development center. She was the

former director of the Center for Teaching and Learning at Indiana University-Purdue University Columbus, and associate professor and director of the computer and information systems department in Purdue's College of Technology in Columbus.

# Info tech program wins quick accreditation

The College of Technology's computer and information technology program is one of the nation's first to be accredited after criteria specific to such programs were established.

The Accreditation Board for Engineering and Technology (ABET) adopted the criteria in October 2005, and the Purdue accreditation is retroactive to that month.

# Conferees initiate effort on learning with disability

Several faculty, staff and students from multiple disciplines were co-authors and/or presenters of papers at the First International Conference on Technology-based Learning with Disability (LWD) at Wright State University in Dayton, Ohio.

One paper, about LWD in the STEM disciplines, was by Mick Isaacson, education graduate student; Lyle Lloyd, professor of special education and audiology and speech sciences; and Dave Schleppenbach, president of gh LLC, a Purdue Research Park company. Their paper discussed

### **Distinctive dining**

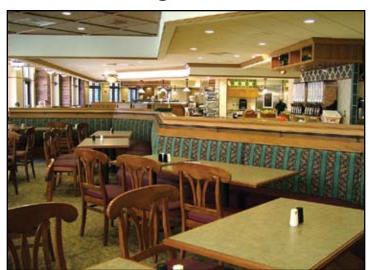


PHOTO BY HOUSING AND FOOD SERVICES

Windsor Dining Court has been named a Project of Distinction by College Planning & Management magazine, which praised its transformation from a confined space to an inviting, efficient space. The dining court, opened in August 2005, won a similar design award last fall. The Windsor project is one of five dining courts being created by University Residences. Ford, Earhart and Hillenbrand courts are operating and open to employees and the public.

developing and testing Math-Speak, a system of unambiguous audio renderings of mathematical information.

Purdue researchers also presented papers on "Novel Approaches to Deaf Education" (Nicoletta Adamo-Villani, assistant professor of computer graphics technology, and Ronnie Wilbur, professor of audiology and speech sciences and linguistics) and "AccessScope Project: Accessible Light MicroScopy for Students with Disabilities" (Bradley Duerstock, assistant research professor at the Center for Paralysis Research; Wamiq Ahmed, graduate research assistant in basic medical sciences; John Cirillo, electronics/computer specialist at the Center for Paralysis Research; and J. Paul Robinson, the School of Veterinary Medicine Professor of Cytomics).

#### **Appointments**

Venkataramanan (Ragu) Balakrishnan is associate dean for research in the College of Engineering, having served as interim dean in the college's Office of Research and Entrepreneurship since May. ... Robert Davis is assistant head of engineering education, which department's advisory council he has been chairing; Davis, a Purdue chemical engineering alumnus, had been director of the Energy and Process Industries Division for Air Products and Chemicals Inc. in Allentown, Pa. ... Gilberto Corral is program coordinator at the Latino Cultural Center, coming from the University of Wisconsin. ... Mary Jo Bartolacci is the first director of development for Discovery Park and the Purdue Research Foundation and Park, having been director of advancement and major gifts in the College of Science. ... Mary Patchen is regional director of development for Indiana on the corporate relations team in the University Development Office, having been associate director of philanthropy for the Nature Conservancy and holding bachelor's and doctoral degrees from Purdue. ... Jesica Webb is director of class gifts in the University Development Office, having been director of marketing and communications in the College of Science, and earlier assistant director of marketing and communications in the Purdue News Service.

... Mollie Pennock has been promoted to development research services associate in Advancement, having been financial stewardship administrator. ... Jeremy Sheiko is development research services associate, having been donor relations and communications officer at the Cardinal Newman Society.

**Inside Purdue September 18, 2007** 

### Clerical and Service Staff Advisory Committee 2007-08

CSSAC's 23 members represent areas of the University. They carry views and concerns from c/s staffers to the administration and relevant committees, and they help disseminate information. CSSAC and its subcommittees meet monthly.



**Elaine Bahler** Libraries HIKS ... 49-48753 (219) 785-5634 ebahler@purdue.edu Rep.: CSSAC Dist. 1 (2010) Cmte.: Bridge, Child Care Advisory, OnePurdue HR Advisory



**Emily Branson Purdue Libraries** STEW ... 49-63693 ebranson@purdue.edu Rep.: CSSAC Dist. 1 (2009) Cmte.: Communications, PEAP (co-chair), Spring Fling



Gary Carter (chair) Operations and Maintenance PFSB ... 49-67876 glcarter@purdue.edu Rep.: CSSAC Dist. 3 (2008) Cmte.: Communications, Membership (c), Fac. Comp. & Benefits, OnePurdue Communic. & Change Mgmt. Advis.

area represented, and CSSAC subcommittee seats.



CSSAC's programs include the Bridge, grants, and discounts at area businesses.

The capsules on this page show name, end of term, department, contact information,

Philip Cederquist **Housing & Food Services** HILL ... 49-49418 pcederquist@purdue.edu Rep.: CSSAC Dist. 3 at large (2009)Cmte.: Bridge, Voluntary Benefits





**Alan Farrester** Grounds BSG ... 49-63326 farreste@purdue.edu Rep.: CSSAC Dist. 3 (2010) Cmte.: Bridge, Employee Discount, Univ. Parking & Traffic



**Marsha Griner Housing & Food Services** SHRV ... 49-42575 griner@purdue.edu Rep.: CSSAC Dist. 4 (2010) Cmte.: Grants, Spring Fling



Margaret Grogan Engineering Admin. ARMS ... 49-45345 mgrogan@purdue.eduRep.: CSSAC Dist. 1 (2009) Cmte.: Membership, Communications, Bridge (c), Inside Purdue editorial board, Recreational Sports Advisory



**Brenda Gunion** Sociology and Anthropology STON ... 49-44671 gunion@purdue.edu Rep.: CSSAC Dist. 1 (2008) Cmte.: Employee Discount, Recycling



**Dennis Hamilton** HFS - Purdue Village PVAB ... 49-42011 dhamilton@purdue.edu Rep.: CSSAC Dist. 4 (2010) Cmte.: Employee Discount, **Voluntary Benefits** 



**Jamie Hendershot University Development Office** DAUC ... 49-47635 jhendershot@purdue.edu Rep.: CSSAC Dist. 2 (2008) Cmte.: Membership, Communications, Employee Discount (c), Campus Safety Task Force



Cecilia Kajer PNC Academic Business Dept. PNC-TECH ... (219) 785-5263 ckajer@pnc.edu Rep.: CSSAC Dist. 5: Purdue North Central



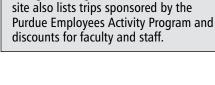
Randy Luff HFS - Hawkins Hall HAWK ... 49-47179 rkluff@purdue.edu Rep.: CSSAC Dist. 4 (2009) Cmte.: PEAP, Staff Appeals for



**Matthew Marks** Operations and Maintenance PFSB ... 49-40234 mwmarks@purdue.edu Rep.: CSSAC Dist. 3 (2010) Cmte.: Membership, Grants, Campus Safety Task Force



**Loretta McKinniss** Engineering Admin. ARMS ... 49-45341 lmckinni@purdue.edu Rep.: CSSAC Dist. 1 (2009) Cmte.: Grants, Health Plan Advisory



### **CSSAC** districts

CSSAC representation is by district:

www.purdue.edu/cssac

CSSAC's Web site contains information

about CSSAC subcommittees, a member

listing, meeting dates and minutes. The

■ District I: Academic Schools and Divisions Report to the Provost and the Director of Intercollegiate Athletics.

■ District II: Office of the Board of Trustees, President, Executive Vice President and Treasurer, and Internal Audit. All Departments reporting to the Vice President for Business Services and Assistant Treasurer, Senior Vice President for Advancement, Vice President for Human Relations, Vice President for Information Technology, Vice President for State Relations, and Vice President for University Relations.

■ District III: Departments Reporting to the Vice President for Physical Facilities.

■ District IV: Departments Reporting to the Vice President for Housing and Food Services.

■ District V: Regional campus representatives from Indiana University-Purdue University Fort Wayne, Purdue Calumet and Purdue North Central.

### **CSSAC** subcommittees

Six subcommittees form the core of CSSAC. They are:

■ Bridge: Provides a confidential mail service for clerical and service staff to address concerns, problems, or suggestions.

Each signed submission receives a confidential, personal reply.

■ Communication: Fosters communications between CSSAC, c/s staff and the University as a whole. Coordinates CSSAC presentations.

■ Employee Discount Program: Solicits area businesses to offer a discount program to West Lafayette faculty, staff and official retirees. An up-to-date listing of participating businesses is on the CSSAC Web site, in Inside Purdue, and on a wallet-size card distributed annually to each employee.

■ Grants: Focuses on establishing dependent and employee grants from the money collected from designated athletic events, vending machine sales and employee contributions.

■ Membership: Seeks, receives and helps ensure completeness of information in applications for CSSAC seats. Conducts applicant interviews, selects new members, conducts orientation.

■ Purdue Employees Activity Program (P.E.A.P.): Plans and sponsors trips and events to various locales and/or functions which would be of interest to the staff of the university.

CSSAC members also sit on a number of University committees.

More about subcommittee and committee assignments is online.



**Louise Misegades** IPFW Consumer and Family Sci. NF ... (260) 481-6562 misegadl@ipfw.edu Rep.: CSSAC Dist. 5: Indiana **University-Purdue University** Fort Wayne



**Jaylene Nichols** Space Mgmt. & Acad. Sched. ENAD ... 49-43901 nichols1@purdue.edu Rep.: CSSAC Dist. 1 (2010) Cmte.: PEAP, Martin Award, OnePurdue User Support Advisory (alt.)



Ron Seward **Food Stores** FOOD ... 49-42017 rdseward@purdue.edu Rep.: CSSAC Dist. 4 (2008) Cmte.: Membership, Commi nications, PEAP (co-chair)



**Ann Templeman** Sponsored Program Services YONG ... 49-41073 atempleman@purdue.edu Rep.: CSSAC Dist. 1 (2008) Cmte.: Communications (c)



Ila Muller Calumet Educ. Opportunities SULB ... (219) 989-2727 muller@calumet.purdue.edu Rep.: CSSAC Dist. 5: Purdue Calumet



**Amanda Schmidt ITaP Customer Relations** STEW ... 49-42135 schmidag@purdue.edu Rep.: CSSAC Dist. 2 (2010) Cmte.: Bridge, Univ. Parking & Traffic, Martin Award



**Danielle Sheese** Pharmacy, Nursing and Health Sciences admin. RHPH ... 49-63773 dsheese@purdue.edu Rep.: CSSAC Dist. 1 (2008) Cmte.: Communications, Grants (c), Staff Appeals for Traffic



**Doris Wilkinson** Engineering Admin. ARMS ... 49-43975 djwilkinson@purdue.edu Rep.: CSSAC Dist. 1 (2009) Cmte.: Employee Discount, OnePurdue HR Advisory (alt.), OnePurdue User Support

**Contact your representative for information or to ask a question.** 

# Sercle

For CSSAC updates, go to www.purdue.edu/cssac.

### Service**Anniversaries**

35 years: Don Alban, IT teaching and learning technologies; Dennis Remsburg, veterinary teaching hospital.

30 years: Elizabeth Campbell, development office; Nancy Clark, Shreve Hall.

25 years: Timothy Detzner, grounds; Beth Smith, center for career opportunities; Connie Washburn, office of vice president for student services; Patrick Whalen, libraries.

20 years: Judith Chadwell, medicinal chemistry and molecular pharmacology; Michael Fenters, operations and maintenance; Twyla Denis Gibson, aviation technology; Christine McKinney, philosophy; Patricia Ann Morgan, computer science; Judith Reeves, student health center; Mary Roberts, intercollegiate athletics; Suzanne Suppinger, university collections office; Charles Wesner, operations and maintenance.

15 years: Patricia Fultz, HFS business office; Cynthia Myers, botany and plant pathology; Janet

Smith, building services; Jill Stair, libraries; Doug Stetler, building services, IPFW.

10 years: Rex Chapman, water works; Gary Crider, Tarkington Hall; Darrin Dearing, building services, IPFW; Traci Emerson, political science; James Emilson, animal sciences research farms; Beth Feeney, veterinary medicine administration; Betty Frank, Indianapolis statewide technology; Carolyn Fuchs, consumer and family sciences; Sue Gritter, HTM food service; Tena Jones, consumer and family sciences; Deborah Kelley, library, IPFW; Tracy Mavity, civil engineering; Sharilyn Mikesell, development office; Cheryl Sagendorf, libraries; Jeremy Slate, operations and maintenance; Robin Snodgrass, aeronautics and astronautics; Wayne Snyder, operations and maintenance; Jill Stickrod, health and kinesiology; Sandra Trapp, mechanical engineering; Diana West, student health center; Roberta White, intercollegiate athletics.



Gary Carter, incoming chair of CSSAC for 2007-08, receives the gavel from his predecessor, Karen Buchholz, on Sept. 11 in the East Faculty Lounge of Purdue Memorial Union. CSSAC honored its outgoing members with a luncheon program.



35 years: Don Alban, departmental operations clerk, ITaP teaching and learning technologies.



35 years: Dennis Remsburg, central supply technician, veterinary teaching hospital.



30 years: Elizabeth Campbell, secretary, university development office.



30 years: Nancy Clark, service worker, day, Shreve Hall.



25 years: Timothy Detzner, arborist, grounds.



25 years: Beth Smith, clerk, center for career opportunities.

25 years: Connie Washburn, secretary, vice president for student services.

**Inside Purdue** September 18, 2007

### **Campus** Digest

#### **Noted historian to lecture** on academic freedom

Barbara Weinstein, a leader in historical studies and history education, will make a public speech and other appearances this week at Purdue.

Weinstein is professor of history at New York University and president of the American Historical Association.

She will speak publicly at 7:30 p.m. Wednesday in Fowler Hall, Stewart Center, on "Academic Freedom in the Age of Homeland Security."

Her visit is sponsored by the Department of History with support from the College of Liberal Arts. For more information, contact 49-44121 or rgwin@purdue.edu.

### **Anthropologist to speak** in Purdue-Lilly lecture

Author and anthropologist Elizabeth Marshall Thomas will speak about relationships between people and animals as part of the Lilly Lectureship Series on the Human-Animal Bond at 10:30 a.m. Sept. 26.

The lecture, which is free and open to the public, will be in the grand ballroom at the University Plaza Hotel (formerly University Inn and Conference Center). It is part of the annual Fall Conference for Veterinarians and Veterinary Technicians, held by the School of Veterinary Medicine. The annual lecture is funded by a gift from Eli Lilly and Co.

Thomas is widely known for her books "The Hidden Life of Dogs," its sequel "The Social Life of Dogs" and "Tribe of Tiger."

#### Blues taking the stage in two free BCC events

Music from deep in the soul of America will come to Purdue twice in the next weeks.

The Black Cultural Center is sponsoring these free events in relation to the fall BCC theme, "The Myths and Mores that Make Up the Blues Tradition":

- Sept. 20 (Th): "Juneteenth Cotton Club Revue." By the Juneteenth Legacy Theatre, a professional troupe from Kentucky. A tribute to legendary singers from Bessie Smith to Lena Horne and more. 7 p.m. Fowler Hall, Stewart Center.
- Oct. 3 (W): "The August Wilson Song Book." By the Hattiloo Theatre of Memphis, Tenn. Songs from the Pulitzer Prize winner's 10-play cycle. 7 p.m. Fowler Hall, Stewart Center.

These events lead up to a fiveday trip at October break by BCC performing arts ensembles to Memphis, where the students will study the blues. They will create works based on the experience and showcase them Nov. 30 at BCC's Cultural Arts Festival.

### Student U.S. Fulbright applications due Sept. 28

Applications for 2008-09 grants in the student U.S. Fulbright Program are due Sept. 28.

The grants support up to a year of living and learning in another country. This opportunity is open to U.S. citizens who:

- Will have completed a B.A. or B.S. degree by the start of the grant.
- Are working on a master's or Ph.D. degree (Ph.D. holders are not eligible for this program).
- Are young professionals and artists from the community (whether affiliated with Purdue or not).

Participants usually design their own programs, but Fulbright also provides business-related grants, Islamic Civilization Initiative Awards, Language Training Initiative grants and English teaching assistantships.

Completed 2008-09 applications should be submitted to Brian Harley, director in the Office of Programs for Study Abroad, 105 Young Hall, by Sept. 28.

For more information, call 49-42383 or see www.studyabroad. purdue.edu/programs/aid/details. cfm?scholarid=92.

#### **Breast cancer cure group** bringing information tour

Susan G. Komen for the Cure is bringing its community education and outreach tour to Purdue on Friday (Sept. 21).

Komen on the Go will provide breast health information for women from 9 a.m. to 3 p.m. on Memorial Mall.

The tour's interactive learning center features computer kiosks, breast cancer educational materials and breast self-examination guides.

It also will offer information on how to volunteer on a local level, tips for supporting loved ones facing breast cancer and an eight-foot graffiti wall for students to share a memory or pledge their support in the cause to end breast cancer.

#### Area near Math, Beering to receive heavy work

The service drive to docks at the Mathematics Building and Beering Hall are being closed for a project of several weeks.

A crane is to arrive next week to hoist steel and equipment onto the roof of the math building.

Fencing will be up in the area, and foot traffic and bicycle parking will be affected. Caution is in order. The math building's southeast dock will close for eight weeks.

Residence hall construction will continue to block First Street for a few months and restrict MacArthur Drive for some weeks.

# **Wellness ambassadors** ready to help others with ideas, planning

WorkLife Programs is welcoming its 2007-2008 wellness ambassadors.

Wellness ambassadors are faculty, staff and retiree volunteers who represent more than 25 areas across campus. Their main responsibilities include acting as health and wellness resources for their colleagues, participating in committee meetings, and assisting WorkLife Programs staff with campus events.

New ambassadors are selected in an application process each spring.

The ambassadors and their areas of representation are:

- Michelle Creech and Jamie Loizzo: College of Agriculture. ■ Melissa Maulding: College of Consumer and Family
- Sciences. ■ Roslynn Bol and James Gilligan: College of Education.
- Loretta McKinnis and Truda Strange: College of Engineering.
  - Jennifer William: College of Liberal Arts.
- Noelle Lottes and Libby Richards: College of Pharmacy, Nursing, and Health Sciences.
  - Abdollah Aghdasi: College of Science.
  - Rajeswari Sundararajan: College of Technology.
- Barbara Doremire and Christy Schultz: Vice President for Advancement, Vice President for Human Relations, Vice President for Governmental Relations, Dean of Graduate School, and Office of Institutional Research.
- Carrie Hanson and Sasse Steele: Executive Vice President and Treasurer.
  - Kara Kessans: Intercollegiate Athletics.
- Claire Alexander and Bharathi Raghothama: Office of the President, Office of the Provost, Vice Provost for Engagement, and Vice Provost for Research.
  - Terry Phillips: Purdue Retirees.
- Anneliese Kay and Carrie Meyer: Krannert School of Management.
  - Jane Stewart: School of Veterinary Medicine.
- Joma Roe and Jody Zink: Vice President for Information Technology.
- Brian Campbell and Elizabett Hillery: Vice President for Physical Facilities.
- Elizabeth Hartley and Donna Mann: Vice President for Housing and Food Services.
- Cathy Barker and Dorothy Hughes: Vice President for Student Services.

Wellness ambassadors can be contacted through the "Members" page at **www.purdue.edu/hr/WorkLife/** wellnessMembers.htm.

## Panel: Research allegations merit investigation

A Purdue committee formed to inquire into allegations of research misconduct against nuclear engineering professor Rusi Taleyarkhan has determined that several matters merit further investigation.

Purdue initiated the review at the direction of The Office of Naval Research (ONR), which is one of the sponsors of Taleyarkhan's research.

Joseph Bennett, vice president for university relations, said Sept. 10 that the committee considered allegations received from numerous sources since March 2007.

"The review has been diligent and wide-ranging," Bennett said. "The ONR inspector general has received a report of the committee's work and is studying it. Both ONR's rules and Purdue's policy on research integrity require that

Purdue continue to maintain confidentiality during the next stage of the process."

The committee's recommendation means that, after ONR indicates it is satisfied with the inquiry report, Purdue will appoint an investigation committee. ONR's inspector general will determine the deadline for the investigation committee to complete its work.

## Campaign – Vanguards, retirees set the pace

Continued from page 1

The community goal is \$4.85 million and the theme is "Your Choice Matters." The local United Way helps support 25 local agen-

Already, Purdue Vanguards and the Purdue University Retirees Association have set the pace for the Purdue United Way Campaign. As of the end of last week, more than \$223,000 had been raised by those groups. Vanguard givers are those who give at least \$1,000, in part to cover the campaign's administrative expenses.

"Thanks to our Vanguards, everything our employees give goes directly to the agencies," Wild says.

'We have a lot of people who give to the United Way in many ways — their money, their time and their talents," he says. "I expect everyone here knows someone or is someone who has been helped or served by a United Way agency.

"We can show that we matter in the way we give to the campaign and throughout the year."

For more on the campaign, go to www.purdue.edu/unitedway.

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# ITaP Networks and Security hosts presentations on safety, trends

The Networks and Security unit of Information Technology at Purdue will host events during October for National Cybersecurity Awareness Month.

This year's events will focus on using the Internet safely and

discuing trinform technic

discuss emerging trends in information technology.

Events will be held from 9 a.m. to 11 a.m. on Oct. 10, 17, 24 and 31. All will be in Fowler Hall, Stewart Center. To register online, go to www. purdue.edu/securepurdue/training.

Here is information about each of the presentations.

Oct. 10: Internet Riding

Scott Ksander, chief information security officer and executive director of networks and security, and Pablo Malevenda, associate dean of students, will discuss ways to use the Internet safely, including appropriate information to share on sites like Facebook.

■ Oct. 17: Cybercrime and Copyright Infringement

Computers and networks have become a tool and a target for criminal activity. Chris Burgess, CISCO senior security adviser and chief scientist, will speak on intellectual property strategies, and Marcus Rogers, professor of computer and information technology, will speak about the law and cyber forensics.

Oct. 24: Future Destinations: Trends in Technology

What new technology will we see next year? What trends will we see? Will these be good or bad?

Come listen to Ed Delp, the Silicon Valley Professor of Electrical and Computer Engineering and professor of biomedical engineering; and George Heron, vice president and chief scientist for McAfee, who will share security and technology trends.

■ Oct. 31: Destination Un-

In the United States, higher education has had preeminent status since 1936, but is currently experiencing negligible growth, impending enrollment declines, and heightening competition. What might higher education look like in 2020? How will technology affect its changing face? Join Purdue CIO Gerry McCartney and watch a short video, "School of Athens or Mr. Ford's Factory: IT and the Future of Higher Education." Then find out

who wins ITaP's second annual Security Halloween Contest.

# ITaP provides instructional services

ITaP's teaching and learning technologies (TLT) group of educational technologists and trainers provide faculty and staff many instructional services:

- Vista users group. The combined WebCT and Blackboard Vista users group will meet Thursday, Sept. 20, from 2 to 3:30 p.m. in Room 318, Stewart Center. Current users learn about the new functions and share tips and techniques. Light refreshments will be served.
- Faculty and staff training.
  TLT offers software training sessions during September through October break. Offered at no charge, training includes Macromedia Dreamweaver, Adobe Acrobat Presenter, Acrobat Connect, OpenMind, Photoshop, Blackboard Vista 4, and more. Browse the training calendar at www. itap.purdue/edu/training/calendar/ to review workshop descriptions and to register.
- Digital content development grants. Since 1996, TLT has awarded faculty grants to encourage the innovative use of the University's IT resources. Grants go to those proposed projects that will increase instructional effectiveness through the use of digital and online technology. The

call for proposals will be available soon, and the deadline for submission is Feb. 4, 2008. Visit www.itap.purdue.edu/tlt/idc/grants.cfm for additional information.

# TLT supports student learning

ITaP's Teaching and Learning Technologies (TLT) group offers instructional technologies used by students:

- Free virtual meeting rooms for students. Every person faculty, staff, and students on the West Lafayette campus now has a meeting or conferencing room through Adobe Acrobat Connect Professional. Faculty may incorporate Connect's Web conferencing capabilities, small and large group discussions, and whiteboarding problem solving into assignments, activities and group projects.
- Peer-to-peer (P2P) training. TLT provides free training to undergraduate and graduate students at no charge. Students may attend workshops in the Digital Learning Collaboratory (DLC) throughout the semester. Topics include Blackboard Vista, Microsoft Office 2007, Adobe Connect, Adobe Photoshop, Copyright and Fair Use, HTML, and many more.

For a complete listing, visit http://dlc.purdue.edu, and follow the link, free student workshops.

### **Deaths**

Lorene I. Sears, 96, died Sept. 5 in Lafayette. She was a lab technician in veterinary science, retiring in 1976.

Mary F. Smith, 96, died Sept. 11 in Lafayette. She was professor emerita of 4-H and youth development, working at Purdue from 1950 to 1976. Memorials: First

United Methodist Church of West Lafayette, or 4-H Foundation.

Ernest H. Myers, 85, died Sept. 12 in Lafayette. He worked at Purdue for 17 years, retiring in 1985-86 from the Department of Chemistry. Memorials: Bethany Presbyterian Church Memorial Fund.

# **Enrollment – Change in kits**

Continued from page 1

necessary, so we plan to take advantage of this carry-over feature. If we receive forms only from people who want an FSA or who want to make a benefit change, we can reduce the number of extra hours needed to process enrollment selections.

"Employees should note, however, that IRS regulations require them to actively enroll if they want an FSA. This applies even if they want the same amount for 2008 that they had in 2007."

In another change in the kits, the Personal Report no longer will exist. A Confirmation Statement will summarize the employee's current benefits. The included Enrollment Guide will contain information on benefit options and their costs.

Everyone who submits a completed enrollment form for 2008 will receive a new Confirmation Statement following enrollment. Employees should check the new statement carefully to make sure their benefit changes are reflected.

If a discrepancy is found, employees should call Staff Benefits immediately at 49-42222.

"It's very important that people carefully consider their medical options," Melchi says. "And an FSA is almost always a great idea, so don't miss out on the advantages of this benefit."

