1. When on the PIM landing page (https://www.purdue.edu/ippu/cilmar/learning/pim.html), click “+ How can users from outside PWL and PWL without Brightspace courses access PIM?”

   Then click “Co-Curricular Portable Intercultural Modules”

2. On the “Co-Curricular Portable Intercultural Modules” landing page, click “+ Add to Cart.”
3. Click “Proceed to Checkout.”

4. Click “CREATE NEW ACCOUNT.”
5. Fill in all fields to create a new account. Click “Create Account.”

6. Once you create an account, you'll be directed to fill in your personal information (address, phone, etc.). Fill in the fields and click “Continue.”

7. Check the box to the left of “I accept” and click “Continue.”

8. Click “Pay Now.” No payment is actually required.
9. You'll be directed to a landing page indicating you have successfully checked out for the course.

You have registered for the following course:

Title: Co-Curricular Intercultural Modules - 2022 - 2023
Schedule Number: 202312
Instructor(s): Kris Acheson-Clair, Alankita Chikhara, Kate Stahl, Fitza Arnadita
Location:
Dates:

9. Once your checkout is complete, you'll receive the above “Registration Confirmation” email from confirm@purdue.edu. No action is needed from you on this email - it simply confirms your registration in the course.
10. Once your checkout is complete, you'll also receive the above “New User Account Confirmation” from d2lsupport@purdue.brightspace.com.

***Action step required here: You must click the link next to “Set a New Password” to reset your password and confirm your account.

11. Fill in the Username field with the username from your “New User Account Confirmation” email. Indicate a new password and re-enter it. Click “Submit.”
12. Once you’ve updated your password, you’ll land on the page above. Click “Go to login page.”

13. You’ll be directed to the above page. Click “ONLINE CORPORATE AND NONCREDIT.”
14. Fill in the fields with the username from your “New User Account Confirmation” email and your updated password. Click “Log In.”

15. You will be directed to the above Brightspace page where you can access the PIMs.
16. Click “Content” at the top of the page to access specific PIMs.

17. On the left sidebar, you can click the specific PIM you’d like to complete.