

PPDA Board Meeting Minutes

(06/11/2024, 4-6 PM)

YONG 175| Zoom: <https://purdue-edu.zoom.us/j/93370201297>

Attendees: Iqbal, Hema, Tu, Richa, Subhadeep, Rachelle

○ PPDA website and postdoc-social email list

- ✓ Multiple email lists exist for postdocs. A decision was taken to stick with only one list to avoid confusion. Rachelle will send a survey to every postdoc/ visiting scholar to register on one list.
- ✓ The removal of the buddy system was decided.
- ✓ Rachelle will train all the board members on June 18th for PPDA website.

○ Past events

- ✓ **Coffee hour** The event was hosted by Iqbal and Rachelle on May 31st and had a turnout of 12 postdocs.
- ✓ **Visa/immigration event** was hosted by Tu on May 16th; around 70 people attended

○ Future events

- ✓ **How to be a good reviewer?** On June 19th; will be hosted by Subhadeep; Iqbal and Richa
- ✓ An email has been already sent with a flyer. A reminder will be sent again on the 17th morning.
- ✓ **Postdoc summer outdoor picnic** at Happy Hollows; July 27th; 4-7 PM; RSVP and google form will be sent by Rachelle; Flyer by Richa;
- ✓ PPDA election for remaining posts is to be discussed and announced in July.
- ✓ **Upcoming future events for this year are decided for each month:**
 - June 2024 – How to be a good reviewer? By Subhadeep, Iqbal, Richa (Jun 19th)
 - July 2024 – Outdoor picnic at Happy Hollows (tentative date – July 27th)
 - August 2024- Life at National Labs/ Research institutes.
 - September 2024 – DEI meeting (By Subhadeep, Richa, Iqbal)
 - October 2024- Research statement
 - November 2024 – DEI statement
 - December 2024 – Teaching statement