

Purdue University

Request for Driver Authorization

Please allow 5-7 business days for processing.

Acknowledgement of Driver Responsibilities

- I acknowledge that I have read and understand the information in the [Use of Vehicles for University Business Policy](#) and its [supporting documents](#) and agree to abide by all the obligations and requirements contained therein.
- I understand that failure to comply with the policy, and/or failure to maintain an acceptable driving record, will result in revocation of my university driving privileges.
- If approved, I hereby grant permission to Purdue University to include my name, the last four digits of my Driver's License Number, and my department/student organization affiliation in the University's Approved Driver Database accessible on the Risk Management website.
- I understand that granting this permission does not constitute a release of my education record by Purdue University.

Purdue University has partnered with SambaSafety, an outside vendor, to provide MVR services. By clicking the link below you are agreeing to the above **Acknowledgement of Driver Responsibilities** and will be taken to the SambaSafety web portal where you will enter your Driver's License and other personal information and sign releases allowing Purdue and SambaSafety to secure a Motor Vehicle Record report. This is required to become an Approved Driver for Purdue University. Please enter information as it appears on your driver's license. "Employer Assigned Number" is your Purdue ID number. Undergraduate Students & Volunteers if you are requesting to drive on behalf of a department, please be prepared to provide an Internal Order (IO) for WBSE# to be charged for the MVR fee.

Click below to agree and proceed.

[SambaSafety Web Portal](#)

*****Special Note*****

If you are Faculty, Staff, or a Grad Student please just put "12345" in the account number area as we pay for these centrally and you will not be charged.