

ENVIRONMENTAL HEALTH AND SAFETY

HAZARDOUS MATERIALS MANAGEMENT

WASTE PICKUP REQUESTS



You Collect the Waste, EHS Handles the Disposal

Submit all waste pickup requests online using the Environmental Health and Safety Assistant (EHSA).

<https://ehsa.it.purdue.edu/ehsa/>

CHEMICAL WASTE PICKUP REQUEST

- **Container content description:**
 - ▶ List the percentage of each chemical in the container. If present at <1% it can be marked as trace.
 - ▶ Write out full chemical names, no abbreviations, acronyms, or formulas.
 - ▶ Contents listed on the container's Waste Disposal Tag must match content description in EHSA.
 - ▶ All chemicals that came into contact with debris, sharps or silica gel must be listed as trace.
 - ▶ For commercial/trade products that are in the original manufacturer bottle, enter the product name as the description.
- Gather all submitted waste containers in one place and label "for EHS pickup."

BIOLOGICAL WASTE PICKUP REQUEST

- **Contents/bioagent description:**
 - ▶ List the primary waste materials. Examples: gloves, petri dishes, glass slides, pipettes, syringes, needles, etc.
 - ▶ List all specific biological materials or contaminants. Examples: human cancer cells, human blood, mice tissue, plant matter, any specific bacteria or virus, etc.
- Ensure autoclaved waste has cooled, and bags or containers are not leaking before packing the waste in the EHS provided bags and boxes.
- Do not overfill boxes. Flaps should lay flat with no bulges. Use multiple boxes if needed.
- Place an "APPROVED" label on the box and record the EHSA request number.



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Administrative Operations

Reference guides and videos for creating waste pickup requests can be found under the Training section using the link below.

<https://bit.ly/4ePY07a>