

# ENVIRONMENTAL HEALTH AND SAFETY

## RESEARCH SAFETY

# CONTROLLED SUBSTANCES



## The Use and Handling of Controlled Substances

- EHS is responsible for monitoring the record keeping, inventory, security and disposal of controlled substances
- Inspections will be conducted on an annual basis to assist you with controlled substance handling procedures and to assure University compliance with DEA regulations
- **REGISTRATION PROCESS:**
  - EHS reviews all applications and documentation and mails them to the Professional Licensing Agency. Contact EHS biosafety@purdue.edu for assistance through the entire process
  - Complete the application process for State Registration
  - Upon State approval, an Indiana Board of Pharmacy Compliance officer will inspect the storage facility listed on your application

After you receive your Indiana Controlled Substance Registration (CSR), EHS will initiate the Drug Enforcement Administration (DEA) application process.

- **Renewal of Registration** - you will receive a notice from the Indiana Board of Pharmacy Compliance and the DEA, prior to expiration of registration. If a letter is received, contact EHS for assistance with the **renewal process**.

*For more info about Records and Forms(Purchasing, Inventory, Disposal), please follow this link: [Controlled Substances](#)*



Administrative Operations