

PURDUE UNIVERSITY

Powered Industrial Truck Safety Program

Routine Pre-Use Checklist

Date: _____

Hour Meter End: _____

Hour Meter Start: _____

Hours Operated: _____

All Trucks	OK	Defect
Faults Previous Day		
Obvious Leaks		
Hydraulic Fluid Levels		
Mast & Carriage		
Chains & Fixing Bolts		
Forks		
Backrest/ Extension		
Attachments		
Tires/Wheels/Nuts		
Seat & Seat Belt		
Steering		
Service Brakes		
Parking Brake		
Operating Controls		
Operating System		
Warning Lights		
Gauges/Instruments		
Lights/Beacon		
Horn		
Alarms		
Other Warning Devices		
Safety Guards/Covers		
Bodywork		

Petrol/Diesel/LPG	OK	Defect
Fuel Level		
Fuel Connectors		
Engine Oil Level		
Coolant Level		
Battery		
Fan/Other Belts		
Inching Pedal		
LPG Bottle Security		
Electric		
Electrolyte Levels		
Cable Connections		
General Cleanliness		
Battery Security		
Other Checks		
A.		
B.		
C.		
D.		
E.		

Defects

Operator & Supervisor Verification

Operator's Name: _____ Operators Signature: _____

Supervisor' Name: _____ Supervisor's Signature: _____

Do not use the truck until any faults have been rectified.