**Summary:** This reference outlines how to access and review the SuccessFactors Talent Profile within the Employee Profile. The Talent Profile allows employes to review Development Objectives, Performance Trends, Job History and Learning accomplishments. These elements are populated from other modules within SuccessFactors.

Eventually, the Talent Profile becomes the building block to career path planning and succession planning.

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| Access and View | |
| Step 1 | Access Employee LaunchPad from OneCampus. |
| Step 2 | Click My Profile Quick Action Tile. |
| Step 3 | Notice **Talent, Career** and **Learning** are now viewable menu options. |
| Step 4 | Talent contains **Development Objectives, Objective Ratings, Competencies and** **History.** (You can also scroll to see these.) |
| Reviewing Information | |
| Development | 1. Development Objectives are imported from the **Development Plan**. (Development plans are often used to create and acknowledge additional skill development.) 2. Select **Development** from the Home drop-down menu or click **Development Plan** from the **Organizational Updates** section.     Edit or view Development goals. |
| Competencies,  Performance Trend, History | Competencies, Performance Trends and History are imported from **Performance & 360**. |
| Career | Career displays recent actions, such as transfers, promotions, etc. |
| Learning | Learning displays your completed courses and recorded outside courses/certifications from Learning. Click **go to Learning History** to view **Completed Work**, when applicable. |
| Skills and Certificates | **Skills and Certificates** is a free-form allowing the opportunity to add certifications or skills simliar to **Education,** when first hired.   * Those that hold certifications with specific timeframes, will find completing the effective and expiraton dates beneficial. * As you complete the coursework to renew certifications, remember you can acknowledge those courses in SuccessFactors Learning as **external learning**. |