**Last Updated**: 11/11/2019

Use this QRG to view the roles assigned to a position.

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| Launch IDM and View My Roles |
| From the **OneCampus** portal (<https://one.purdue.edu/>), launch **Employee Launchpad – SuccessFactors**.Login with your Career Account and BoilerKey. |    |
| Under **My Info** on the SuccessFactors Home screen, click the **IDM Login** tile. |  |
| The request is displayed.1. Click **Select**, next to **Position** to search for employee’s position.
2. Enter position number in the **Find** text entry

*When searching, use the asterisk (\*) before and after the term to perform a more accurate search.*Click **Search** |  |
| Click to select the desired position and click **Add**. |  |
| Click **Position** link |  |
| Display Assignment opens with General Attributes, click **Assigned Roles** to view roles  |  |
| 1. Click **Search** to populate **Roles**.
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