**Last Updated**: 11/11/2019

Use this QRG to view the roles assigned to a position.

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| Launch IDM and View My Roles | |
| From the **OneCampus** portal (<https://one.purdue.edu/>), launch **Employee Launchpad – SuccessFactors**.  Login with your Career Account and BoilerKey. |  |
| Under **My Info** on the SuccessFactors Home screen, click the **IDM Login** tile. |  |
| The request is displayed.   1. Click **Select**, next to **Position** to search for employee’s position. 2. Enter position number in the **Find** text entry   *When searching, use the asterisk (\*) before and after the term to perform a more accurate search.*  Click **Search** |  |
| Click to select the desired position and click **Add**. |  |
| Click **Position** link |  |
| Display Assignment opens with General Attributes, click **Assigned Roles** to view roles |  |
| 1. Click **Search** to populate **Roles**. |  |