

STUDENT EXCHANGE AGREEMENT

between

**Purdue University ("Purdue")
West Lafayette, Indiana, USA**

and

**Partner University ("Partner")
City, Country**

BACKGROUND

Purdue and Partner University, each of which may also be referred to as a "Party" or collectively as the "Parties" or "Universities," desire to enrich their respective teaching and research programs and to strengthen and expand the mutual contacts between both Universities. In order to achieve these goals the parties wish to implement the exchange of students between both Universities. This Agreement establishes the terms and conditions for the exchange of students within the following academic fields or disciplines:

For Purdue: all fields

For Partner: all fields

THE AGREEMENT

1. **Definitions.** The terms "Host University" and "Home University" have the following meanings:
 - a. Host University - the university accepting the exchanged students;
 - b. Home University - the university providing the exchanged students.
2. **Period of Agreement.** This Agreement becomes effective on the date of the last signature and will continue in effect until terminated by the parties. Official review of the Agreement will take place five years after the date executed.
3. **Initiation of Exchange.** The respective departments, schools or disciplines of the parties will initiate each exchange.
4. **Period of Exchange.** Each exchange is for (1) academic year or (1) academic semester. At the end of the academic exchange, students may seek to secure employment providing they meet the legal criteria of the host country.
5. **Implementation of Exchange.**
 - a. Exchange Ratio: The Parties will exchange students on a one-to-one equal exchange basis (one year exchange being equal to two semesters). The Parties will agree on the number of equal exchanges by March 1 for academic year and fall semester students (applications due March 15)

and October 1 (applications due October 1) for spring semester students. If an unequal exchange ratio occurs in any year, the Parties will endeavor to achieve a balance over the remaining Period of Agreement.

b. Responsibilities of the Home University are as follows:

- (1) to maintain its own students registered at the Home University during the program;
- (2) to recruit, select, and administer pre-program orientation of student participants;
- (3) to forward the applications of selected participants to the Host University for final approval;
- (4) to provide the Host University details of essential courses within its students' curricular plan;
- (5) to advise the Host University of any circumstances that may affect the student's year abroad (e.g. known medical problems); and
- (6) to advise its students about academic and cultural expectations at the Host University.

c. Responsibilities of the Host University are as follows:

- (1) to accept students recommended by the Home University;
- (2) to provide orientation for the incoming students;
- (3) to endeavor to ensure that students are admitted to courses regarded as essential;
- (4) to provide academic and other advisory services for incoming students;
- (5) to assist the incoming student participants in securing housing;
- (6) to inform the incoming student of health insurance requirements and availability;
- (7) to provide the Home University a final transcript describing the student's academic performance; and
- (8) to inform the Home University immediately as to any change in the enrollment status of the student(s).

d. Responsibilities of the student are as follows:

- (1) After one (1) semester or one (1) academic year of study, to return to the Home University unless both universities approve an extended stay;
- (2) to pay the tuition and fees of student's Home University to student's Home University prior to participating in the program;
- (3) to pay room and board costs at the Host University;

- (4) to secure necessary health insurance and to pay medical costs;
- (5) to pay for books, living expenses and any other costs; and
- (6) to pay the cost of transportation to and from the Host University.

e. Students are subject to the academic rules and discipline of the Host University.

6. **Designated Administrative Officials.** The administrative officials authorized to endorse exchanges in accordance with the provisions of Article 5 are:

For Purdue:	Brian Harley, Ph.D. Senior Director and Associate Dean Office of Programs for Study Abroad Global Partnerships and Programs
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For Partner:	Contact Name Contact Title
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7. **Termination.** Either Party may terminate this Agreement upon providing written notice of its intent to terminate to the other Party. The terminating Party will give notice at least 1 year prior to the effective date of the termination. Termination will not affect exchanges in effect prior to the effective date of the termination.

8. **Nondiscrimination.** Both institutions subscribe to a policy of equal opportunity and will not discriminate on the basis of race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, disability, or status as a veteran.

9. **Modification.** The Parties may change or modify the terms of this Agreement only by written amendment signed by the Parties.

10. **Prevailing Language.** This agreement is written in both English and _____. The English version of the Agreement shall prevail in case of a discrepancy between the two versions.

PURDUE UNIVERSITY

PARTNER UNIVERSITY

Alyssa Wilcox	Date
Chief of Staff, Office of the President	
Senior Vice President for Partnerships	

Signatory Name	Date
Signatory Title	