

“WHAT SHOULD I DO?”

EVERY SITUATION INVOLVING THREATENING, AGGRESSIVE, VIOLENT — OR SIMPLY WORRISOME BEHAVIOR BY A STUDENT — IS UNIQUE.



IT'S AN EMERGENCY

— DIAL 911 —  
FOR EMERGENCIES THAT REQUIRE POLICE,  
THE FIRE DEPARTMENT OR AN AMBULANCE.

IT'S A WORRY

IT IS NOT AN EMERGENCY, BUT IT IS A WORRY.  
SUBMIT A STUDENT OF CONCERN REPORT.



BEHAVIORS TO WATCH FOR

- Disruptive physical, verbal or written behaviors in the classroom, off campus and/or online
- Threatening words or behavior toward self or others
- Self-abuse such as cuts, burns or even extreme thinness
- Suicidal ideas, threats, gestures or known suicide attempts
- Relationship violence
- Stalking
- Aggressive acts or threats toward a specific group
- Weapon possession, infatuation with fire, firearms, bombs, ammunition or weaponry
- Paranoia or delusions
- Flat affect or extreme lack of responsiveness
- Excessive class absenteeism
- Uncharacteristically poor academic performance
- Substance abuse



Dean of Students



AFTER-HOURS, NON-EMERGENCY HELP  
CALL COUNSELING AND PSYCHOLOGICAL SERVICES AT  
765-494-6995

IT'S NOT AN EMERGENCY. IT'S A CONCERN.



Get on your screen:

Go to [purdue.edu/advocacy](https://purdue.edu/advocacy) and click the Report an Incident button on the left. Then click the Student of Concern Report link.



Dial for help:

Office of the Dean of Students ..... 765-494-1747  
Purdue University Police Department (PUPD)..... 765-494-8221

A PURDUE TEAM CREATED TO HELP

The Behavior Intervention Team (BIT) is ready to help with all students of concern. The team tailors a plan to support the student and address whatever risks and concerns are involved. Check out the team's website at [purdue.edu/odos/behavior/behavior.html](https://purdue.edu/odos/behavior/behavior.html). You can also request a presentation about BIT here: [purdue.edu/advocacy/students/other/presentations.html](https://purdue.edu/advocacy/students/other/presentations.html).

IMPORTANT SITES AND NUMBERS

CAPS — COUNSELING AND PSYCHOLOGICAL SERVICES

765-494-6995 | [purdue.edu/caps](https://purdue.edu/caps)

CAPS is the on-campus mental health provider for students. It serves as consultant to the campus community on issues of mental health.

CARE — CENTER FOR ADVOCACY, RESPONSE AND EDUCATION

765-495-CARE (52273) | [purdue.edu/odos/care](https://purdue.edu/odos/care)

CARE provides on-campus confidential advocacy for students who are victims of sexual and relationship violence. CARE advocates are available 24/7.

DRC — DISABILITY RESOURCE CENTER

765-494-1247 | [purdue.edu/drc](https://purdue.edu/drc)

The DRC ensures that qualified students with disabilities are granted equal access to all University programs, services and activities.

EAP — EMPLOYEE ASSISTANCE PROGRAM

765-494-0111 | [purdue.edu/hr/CHL/no-cost\\_Wellness/EAP.html](https://purdue.edu/hr/CHL/no-cost_Wellness/EAP.html)

The EAP offers on-site counseling and referrals to benefits-eligible employees and dependents covered on a Purdue medical plan.

ISS — INTERNATIONAL STUDENTS AND SCHOLARS

765-494-5770 | [www.iss.purdue.edu](https://www.iss.purdue.edu)

ISS seeks to improve the academic, cultural, and social pursuits of students and scholars from abroad.

ODOS — OFFICE OF THE DEAN OF STUDENTS

765-494-1747 | [purdue.edu/odos](https://purdue.edu/odos)

ODOS provides support to students navigating Purdue and community resources and/or experiencing unexpected events.

OCR — OFFICE FOR CIVIL RIGHTS

WL: 765-494-7255 | Indianapolis: 765-495-7691 | [purdue.edu/vpec/ocr/](https://purdue.edu/vpec/ocr/)

OCR implements and supports Title IX policies.

OSRR — OFFICE OF STUDENT RIGHTS AND RESPONSIBILITIES

765-494-1250 | [purdue.edu/odos/osrr](https://purdue.edu/odos/osrr)

OSRR reviews and addresses possible violations of University regulations.

PURDUE HELP LINE

765-495-HELP (54357)

A general telephone number for campus and community resources.

PUSH — PURDUE UNIVERSITY STUDENT HEALTH CENTER

765-494-1700 | [purdue.edu/push](https://purdue.edu/push)

PUSH offers a variety of medical services.

UNIVERSITY RESIDENCES

765-494-1000

On-campus housing for undergraduate and graduate students.

NOTES:



# KNOW HOW TO REACT — STUDENT OF CONCERN GUIDE

## FOUR TIPS FOR WHEN YOU'RE CONCERNED ABOUT A STUDENT

- Safety first. If you feel that you or the student are in danger, call **911**.
- Talk with the student privately in a kind, honest and direct way. Provide specific examples of their behaviors of concern using clear, concrete language.
- Share all available resources, and encourage them to seek help. The Counseling and Psychological Services (CAPS) provides students on-call services on weekdays from 8 a.m. to 5 p.m., on the second floor of PUSH. When classes are not in session, CAPS stays open, but closes from noon to 1 p.m. each weekday. Faculty and staff can call **765-494-6995** with concerns about a student's mental health.
- Know your limits. Refer to a professional when:
  - Distress is hindering the student's progress.
  - You see a worrisome behavior pattern when you interact with the student.
  - The problem seems more serious than you are comfortable handling.
  - You are worried about the student's safety.
  - You are concerned about the student's impact on others.
  - You feel pressure to solve the student's problem and/or feel responsible for the student.
  - You're over-extending yourself to help the student.
  - You feel anxious when the student approaches you.

## MAKING A SEXUAL OR RELATIONSHIP VIOLENCE REPORT:

- Tell the victim that you are required to report the incident, even if the victim chooses not to file their own report or press charges.
- Collect all information needed for the report from the victim.
- Report the incident online at **[purdue.edu/sexual\\_assault](https://purdue.edu/sexual_assault)**. Click on "Report an Incident," or report the incident to the Title IX Coordinator by phone at **765-494-7255**.
- Inform students of their option to report to law enforcement.
- Encourage students to seek confidential advocacy services from CARE.

## REPORTABLE INCIDENTS INCLUDE, BUT ARE NOT LIMITED TO:

- Sexual violence or assault.
- Relationship violence.
- Unwelcome sexual conduct.
- Stalking.
- Sexual harassment.



Please contact the Office of Institutional Equity or Purdue University Police Department with questions.

Go to **[purdue.edu/sexual\\_assault](https://purdue.edu/sexual_assault)** for more information.

## THE PURDUE ALERT — WHEN SECONDS MATTER

Purdue ALERT is the University's emergency warning notification system. It uses many different media to notify students, faculty and staff of imminent danger. Purdue ALERT warnings serve as the initial "heads up" to make everyone aware that they need to find more information. The notification may be expanded to the community through news releases, TV, radio, siren system, etc., based on the judgment of public safety authorities. The communication system includes:

- Outdoor warning siren.
- Text messages.
- Emails to all **[purdue.edu](https://purdue.edu)** addresses.
- Twitter (**[@purdueemergency](https://twitter.com/purdueemergency)**).
- Pop-up warnings on desktop computers.
- Information posted on the Purdue campus status page, **[purdue.edu/ea](https://purdue.edu/ea)**.
- "Beacons" at the front of some large classrooms that sound and flash.



See **[purdue.edu/ehps](https://purdue.edu/ehps)** for emergency preparedness information. Purdue ALERTs are tested at the beginning of each semester.

## WHAT IS FERPA?

The Family Educational Rights and Privacy Act (FERPA), also known as the Buckley Amendment, protects the privacy of students' educational records and personal information. This federal law spells out the rights of students and the responsibilities of educational institutions.

## 'HEALTH AND SAFETY' EXCEPTION

Purdue may deem it necessary due to the health and safety of a student, or other individuals, to disclose information from education records without a student's consent. If Purdue determines there is "articulable and significant threat" to the health and safety of the student or others, information from education records can be released "to any person whose knowledge of the situation is necessary to protect" the health and safety of the student or others.

For more on FERPA regulations see **[purdue.edu/policies/records/viia4.html](https://purdue.edu/policies/records/viia4.html)**.

Adapted from "A Quick Reference Guide to Understanding and Applying FERPA" under Information For Faculty and Staff at Purdue University.

## PURDUE'S STUDENT CONDUCT POLICY

Some concerning student behaviors may also be violations of Purdue University's Regulations Governing Student Conduct and be subject to disciplinary action by the University. Community members are encouraged to review these regulations and to bring concerns to the attention of the Office of Student Rights and Responsibilities (OSRR).

Additional information about these regulations, the Office of Student Rights and Responsibilities, and the student-conduct process may be found at the OSRR website: **[purdue.edu/odos/osrr](https://purdue.edu/odos/osrr)**.

## 'MANDATORY REPORTERS' AND SEXUAL AND RELATIONSHIP VIOLENCE

Title IX protects against discrimination on the basis of sex. It is a part of the Education Amendments of 1972 and is enforced by the U.S. Department of Education's Office of Civil Rights. Purdue has named mandatory reporters who must report instances of discrimination or unfair treatment related to sex or sexual harassment. Mandatory reporters include vice presidents, vice chancellors, vice provosts, deans, department heads, directors and coaches, employees in supervisory or management roles, faculty members, student affairs professionals, academic advisors, and residential life staff.

If you are a mandatory reporter and someone tells you about an offense that falls under Title IX, please use the following strategies to support the student and file a report.

- Call **911** if it's an emergency. Ensure your safety and that of the reporter/victim.
- Do not promise confidentiality. If a student wants to speak with someone confidentially, connect the student with a confidential victim advocate at CARE (Center for Advocacy, Response & Education), **765-495-CARE (2273)**, or the MHA Crisis Center, **765-742-0244**.
- Listen carefully. This individual is counting on you in a difficult time. Be non-judgmental and try to help, or refer the individual to people who can help.

## PURDUE'S VIOLENT BEHAVIOR POLICY

Purdue's Violent Behavior Policy gives BIT, the Behavior Intervention Team, the authority to intervene in situations, stating: "Purdue University is committed to providing a safe and secure campus environment for members of the University community. Purdue strives to create an educational environment for students and a work environment for employees that promote educational and career goals. Violent Behavior impedes such goals. Therefore, Violent Behavior is prohibited in or on any University Facility or while participating in any University activity. The Dean of Students, or designee, will serve as chair of the Behavior Intervention Team, which includes representatives from the Office of the Dean of Students, Environmental Health and Public Safety, University Police, Counseling and Psychological Services, University Residences, legal counsel, and others as appropriate. As a team focused on interventions, key decision-makers need to be involved in BIT decisions to allow for immediate implementation of plans."

See **[purdue.edu/policies/facilities-safety/iva3.html](https://purdue.edu/policies/facilities-safety/iva3.html)** for more on the Violent Behavior Policy.

Adapted from the Violent Behavior Policy (IV.A.3) and Summary Action Student Conduct Part 5, Section III-C. 7 (Student Regulations).



**AS A MANDATORY REPORTER  
YOU HAVE THE AUTHORITY AND RESPONSIBILITY  
TO REMEDY HARASSMENT. PLEASE REPORT ALL  
INCIDENTS OF HARASSMENT OR DISCRIMINATION.**