

## FIRST-YEAR STUDENT EXCEPTION PARKING PERMIT REQUEST

Student ID Number: \_\_\_\_\_

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

MI: \_\_\_\_\_

Hall: \_\_\_\_\_

Unit/Room: \_\_\_\_\_

Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Room Phone: \_\_\_\_\_

A limited number of Value parking permits is available to first-year students who live in a Purdue residence hall/ Hawkins Hall **AND** meet one or more of the criteria outlined below. This permit is valid **ONLY** in spaces posted for Value permits in the following locations: in the east Airport gravel lot or at 2550 Northwestern Avenue. **Complete all fields on this form, save it and upload the form and required documentation to the online parking portal for review.** Parking Operations will notify you through email if your request is approved. Upon approval, you'll be able to purchase a Value permit online.

*If you have recurring off-campus medical appointments, you do not need to complete this form. Instead, contact the Disability Resource Center at [drc@purdue.edu](mailto:drc@purdue.edu).*

### Reason(s) for your request and documentation that must be included:

☐**Class(es) Off Campus** (does not include classes held at the Purdue Airport)

- Current class schedule with student's name and classification.
- Letter from instructor.

☐**Reserve/Active Military Duty** (does not include ROTC unless serving in the Reserves)

- Letter from a direct supervisor or copy of duty schedule.

☐**Off-Campus Employment** (minimum of three (3) days per week)

- Letter from student's employer on company letterhead stating specific work schedule.  
*Employment with rideshare or joint food delivery providers is **not** eligible for an exception.*

For Parking Operations Use Only			
Approved	Denied	Recorded	