

**REQUEST TO RESTRICT DIRECTORY INFORMATION**

I request that the following categories of “directory information”<sup>1</sup> not be released without my written consent. I understand that this request can only apply to actions of the University subsequent to this date, and that this request is applicable only to directory information maintained by the Office of the Registrar and financial information housed in the Division of Financial Aid.

In order to request service from these offices, I understand that I must visit them in person and provide my photo ID, OR send an email from my Purdue email account, including my PUID number. All other methods of inquiry receive the following response, “We have no information on this individual”.

I understand that this will be in force for the current semester and all subsequent semesters until I send notification in writing to remove the restricted status. If I reside in University housing, it is my responsibility to contact the University Residences Directors Office at Smalley Center.

\_\_\_\_\_ **Restrict all directory information**

Name: (please print) \_\_\_\_\_

PUID: \_\_\_\_\_

Local Address: \_\_\_\_\_

\_\_\_\_\_

Local Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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<sup>1</sup> At Purdue University, directory information includes Student's name; local and home addresses; local and home telephone listings; email address; major field of study; enrollment status (e.g., undergraduate or graduate, full-time or part-time) and credit hour load; classification; Dates of Attendance; participation in officially recognized activities and sports; position, weight, height, and photograph of members of athletic teams; degrees, honors and awards received. The University reserves the right to amend this listing consistent with federal law and regulations and will publish any amendments.