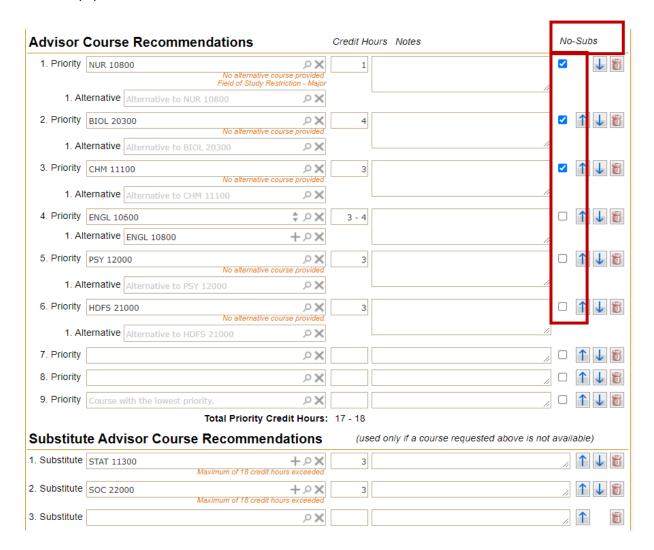
No Substitutions

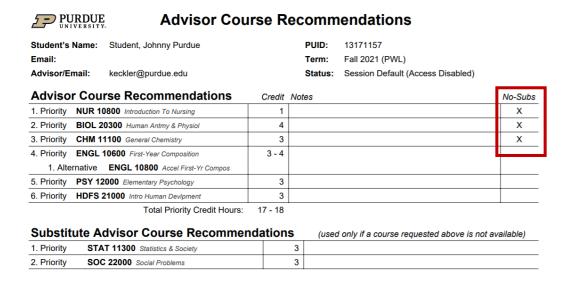
In certain situations advisors may find it necessary for students to have the same alternative to multiple priority lines. With this option, advisors will use the Substitute Course Requests at the bottom of the page along with the new 'No Subs' (No Substitutions Allowed) feature. Because UniTime does not allow for the same course to be listed multiple times as an alternative, this provides a work-around. Using the Substitute Course Request along with 'No Subs' options should provide additional opportunities for students to request more courses. Students will not have the option to use or edit **No Subs**, only advisors.

Note: Credit hour totals between the two CRFs may differ. The Advisor CRF calculates 'Priority Credit', whereas the Student CRF calculates 'Requested Credit'. During nightly batch simulations, substitute courses are counted into the credit hour total request on the Student CRF. As a result, advisors may see increased max credit override requests in the workflow.

In this scenario below, STAT 11300 and SOC 22000 are being requested as substitutes for Priorities 4, 5, and 6. Checking the **No Subs** boxes will prevent STAT 11300 and SOC 22000 from being considered for Priorities 1, 2, and 3.



After the advisor fills out and submits the Advisor CRF to the student, the PDF will show the 'No Subs' column when at least once course is marked as No Substitute.



In the Online Dashboard, No Subs will only show on the Advisor Recommendations.

