

FINDING FUNDING, LIMITED SUBMISSIONS AND PROPOSAL SUBMISSION

September 4, 2025



ABOUT US

Sue Grimes, Research Development Services

- Federal Funding Opportunities
- Search Tools
- Limited Submissions

Andrew Weintraut, Foundation Relations (Purdue for Life Foundation)

- Private Foundation Funding

Amanda Hamaker, Sponsored Program Services - Pre-Award

- Proposal Budgets
- Proposal Submission

The screenshot shows the Purdue University Office of Research website. The header includes the Purdue University logo and the text 'Office of Research'. A navigation bar lists: ABOUT, CENTERS & INSTITUTES, RESOURCES, REGULATORY AFFAIRS, FUNDING, SPONSORED PROGRAMS, and COMMUNICATIONS. Below the navigation bar is a breadcrumb trail: Home / Funding And Grant Writing / Overview. The main content area is titled 'Funding and Grant Writing' and includes a sub-header: 'The goal of the EVPRP Research Development staff is to assist faculty in the development of research and education proposals. EVPRP staff provide a broad range of services and resources related to funding and grantsmanship. Below are some of the ways we can assist.' The page is divided into several sections, each with a small image and a title: 'Funding Resources' (circled in red), 'Limited Submissions', 'Grant Writing Support', 'Site Visits', and 'Events'. The 'Funding Resources' section states: 'The funding page provides information on internal, external, seed, and early investigator funding opportunities. Links to helpful funding search tools and e-mail alerts can also be found here.'

PURDUE UNIVERSITY | Office of Research

ABOUT CENTERS & INSTITUTES RESOURCES REGULATORY AFFAIRS FUNDING SPONSORED PROGRAMS COMMUNICATIONS

Home / Funding And Grant Writing / Overview

Overview

Funding

Significant SPS Awards Approaching \$1 Million or Greater

Faculty Enhanced Research Appointment Program

Funding and Grant Writing

The goal of the EVPRP Research Development staff is to assist faculty in the development of research and education proposals. EVPRP staff provide a broad range of services and resources related to funding and grantsmanship. Below are some of the ways we can assist.

Funding Resources

The funding page provides information on internal, external, seed, and early investigator funding opportunities. Links to helpful funding search tools and e-mail alerts can also be found here.

Limited Submissions

Check here for details on internal competitions including deadlines, templates and submission guidelines.

Grant Writing Support

Research Development staff can provide assistance with both large and small proposals. This page explains our services and provides links to other useful proposal preparation resources.

Site Visits

Our staff can assist with the logistics and coordination of site visits allowing the research team to focus on their science and team. Follow this link to find out more about these services.

Events

The events page provides information on upcoming grantsmanship workshops and events including dates, times, and registration information. Presentations from previous events can also be accessed from this site.

FUNDING OPPORTUNITIES

- ▶ Federal Funding
 - ▶ Grants.gov
 - ▶ Websites of each Federal agency
- ▶ Foundation Funding
- ▶ Industrial Funding
 - ▶ Work with Purdue's Office of Industry Partnerships
- ▶ Professional Association Funding
 - ▶ Review association's website
- ▶ Internal Funding

FUNDING RESOURCES

- ▶ OOR Internal Funding Opportunities
- ▶ Search Tools and Alerts
 - ▶ Pivot database (Pivot.proquest.com)
 - ▶ Federal agencies (sign up for email alerts)
 - ▶ Foundation funding (candid.org - philanthropynewsdigest.org/rfps)
- ▶ Weekly Funding E-Newsletters
 - ▶ listserv@lists.purdue.edu
 - ▶ Leave the subject blank and in the message body type:
subscribe Weeklyfundingopps [your_first_name] [your_last_name]
- ▶ Specialized Funding Resources
 - ▶ Early Career Investigator Funding Opportunities
 - ▶ Mid-Career Investigator Funding Opportunities

WHY USE PIVOT?



- ▶ <https://pivot.proquest.com>
- ▶ Sign in using your Purdue credentials
- ▶ Create and save customized funding search criteria
 - ▶ Receive weekly emails of new funding opportunities
- ▶ Track funding opportunities
- ▶ Create on-line profile for collaboration
 - ▶ Can automatically update if linked to your homepage and/or an ORCID account

Search for Funding

Search Funding Opportunities



Browse Funders A-Z

Advanced Search

Welcome, Please Sign In

[Create an account](#) or [sign in](#) to be able to track and share opps, save searches, get automatic alerts, edit your profile, view groups and more.

My Funding Opportunities

Curated Opps

My Profile & Groups

My Profile

Tips & Resources

If you have questions, please [Contact Us](#).

The following tips and resources are available to help you:

- "How to" documentation: Visit the [Knowledge Center](#)
- Tips for searching for [Funding](#) and [Profiles](#)
- [Videos](#): Short YouTube videos to help you learn how to edit your profile, search for funding, set-up alerts and other features. Visit the [YouTube channel](#).

Funding Advanced Search

Find Opportunities matching

☒ Match all of the fields

☐ Match any of the fields

Search

Clear All

and	All Fields		or		or	
and	All Fields		or		or	
and	Abstract		or		or	
and	Title		or		or	
and	Funder Id		or		or	
and	CFDA Number		or		or	

+ Add another row

Clear

► Funder

► Amount

► Deadlines

► Limited Submission

► Applicant/Institution Location

► Activity Location

► Citizenship

► Funding Type

► Keyword

► Applicant Type

► Funder Type

► Country of Funder

Keyword Browser

- 📁 Agriculture and Food Sciences
 - 📁 Agriculture
 - 📁 Food Science
 - 📁 Foods
- 📁 Area Studies
- 📁 Arts and Humanities
- 📁 Business, Management and Commerce
- 📁 Education
- 📁 Energy Sciences
- 📁 Engineering
- 📁 Health and Medicine

Close

Set to "Academic Institution"

Search Funding Results

Your Search: ((physics) AND sponsor:(national OR science OR foundation)))

Advanced SearchSave SearchRefine SearchShare Search

Recently added

Last 30 days16

Last 14 days11

Last 7 days5

Submission type

Limited Submission8

Deadline Certainty

Confirmed116

Anticipated107

Funding types

Research: Project Grants & Innovation113

Fellowships or Post-doctoral Awards36

Prizes and Awards33

Scholarships, Training or Bursaries32

Equipment & Materials or Facility Use and Con...26

more...

Funder types

Private Foundation or Non-Profit77

Non-US National Government72

US Federal Government53

Professional Society or Association14

Academic Institution6

Applicant types

Individuals: Early Career and Emerging in Field154

Individuals: Mid-Career to Established in Field129

227 Results

Sort byRelevance

Calendar View

FLARE - funding large international research projects

Swiss National Science Foundation (SNSF) (SNF) (FNS) | Swiss National Science Foundation (SNF) (SNSF)

15 Nov 2022

Application Anticipated

see record

Save your search

Choose a name for your search:

Enter name for search

☒ Would you like to receive a weekly email containing new or updated opps from this query?

CancelSave

Division of Physics (PHY)

Directorate for Mathematical and Physical Sciences (MPS)

National Science Foundation (NSF)

15 Nov 2022

Full Proposal Anticipated

see record

Division of Physics: Investigator-Initiated Research Projects (PHY)

Division of Physics (PHY)

Directorate for Mathematical and Physical Sciences (MPS)

National Science Foundation (NSF)

21 Nov 2022

Full Proposal Confirmed

see record

Interfacial Engineering

National Science Foundation (NSF)

Continuous

Full Proposal Confirmed

see record

Search Funding Results

Your Search: ((physics) AND sponsor:(national OR science OR foundation)))

Advanced SearchSave SearchRefine SearchShare Search

Recently added

Last 30 days16

Last 14 days11

Last 7 days5

Submission type

Limited Submission8

Deadline Certainty

Confirmed116

Anticipated107

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TrackShareExport

227 Results

Calendar View

FLARE - funding large international research projects

Swiss National Science Foundation (SNSF) (SNF) (FNS) | Swiss National Science Foundation (SNF) (SNSF)

15 Nov 2022

Application Anticipated

see record

Fluid Dynamics

National Science Foundation (NSF)

Continuous

Full Proposal Confirmed

see record

Magnetospheric Physics

Division of Atmospheric and Geospace Sciences (AGS)

Directorate for Geosciences (GEO)

National Science Foundation (NSF)

Continuous

Full Proposal Confirmed

see record

Plasma Physics

Division of Physics (PHY)

Directorate for Mathematical and Physical Sciences (MPS)

National Science Foundation (NSF)

15 Nov 2022

Full Proposal Anticipated

see record

Division of Physics: Investigator-Initiated Research Projects (PHY)

Division of Physics (PHY)

Directorate for Mathematical and Physical Sciences (MPS)

National Science Foundation (NSF)

21 Nov 2022

Full Proposal Confirmed

see record

Interfacial Engineering

National Science Foundation (NSF)


Continuous

Full Proposal Confirmed

see record

PIVOT PROFILES

Home Funding **Profiles** Conferences Awarded Grants News Admin Announcements HELP


Search for people (enter research subject, affiliation, or researcher name)  Advanced Search

Profile Discovery

Your Profile

Researcher Profiles for Purdue University

- College of Agriculture
 - Agricultural Communication [view profiles](#)
 - Department of Agricultural Economics [view profiles](#)
 - Department of Agricultural Sciences Education and Communication [view profiles](#)
 - Department of Agricultural and Biological Engineering [view profiles](#)
 - Department of Agronomy [view profiles](#)
 - Department of Animal Sciences [view profiles](#)
 - Department of Biochemistry [view profiles](#)
 - Department of Botany and Plant Pathology [view profiles](#)
 - Department of Entomology [view profiles](#)
 - Department of Food Science [view profiles](#)
 - Department of Forestry and Natural Resources [view profiles](#)
 - Department of Horticulture and Landscape Architecture [view profiles](#)
 - Purdue Extension [view profiles](#)
- College of Education [view profiles](#)
- College of Engineering [view profiles](#)

Institution 

☒ Purdue University: 637

☐ Outside Institutions: 121,554

clear

Filter by

- ☐ Agriculture: 9
- ☐ Allied Health: 9
- ☐ Applied Sciences: 211
- ☐ Architecture: 1
- ☐ Arts: 6
- ☐ Business: 18
- ☐ Education: 24
- ☐ Engineering: 149
- ☐ Environmental Sci.: 4
- ☐ Humanities: 16
- ☐ Law: 0
- ☐ Mass Communication: 20
- ☐ Medicine: 11
- ☐ Natural Science: 31
- ☐ Social Sciences: 25

Role

- Professor: 171
- Graduate Student: 154
- Assistant Professor: 137
- Associate Professor: 97

☐ **637 Results** Sort ▾

- ☐ Hambrusch, Susanne E.
Professor
Department of Computer Science
College of Science
Purdue University
- ☐ Pothen, Alex
Professor
Department of Computer Science
College of Science
Purdue University
- ☐ Dunsmore, Hubert E.
Associate Professor
Department of Computer Science
College of Science
Purdue University
- ☐ Basu, Saugata
Professor
Department of Mathematics
College of Science
Purdue University
- ☐ Popescu, Voicu S.
Associate Professor
Department of Computer Science
College of Science
Purdue University
- ☐ Grigorescu, Elena

LIMITED SUBMISSIONS

- ▶ Sponsor limits number of proposals from an *institution*
- ▶ Internal competition process
 - ▶ Preproposal deadline – mini-version of the proposal
 - ▶ Rankings/Meeting – review committee discusses and recommends proposal(s) to move forward
 - ▶ Competitions managed through InfoReady Review
- ▶ List of open limited submissions at:
<http://www.purdue.edu/research/funding-and-grant-writing/limited-submissions.php>
- ▶ Interested in a limited submission that's not on our list?
Contact oorlimited@purdue.edu ASAP

Purdue University

Internal Competitions and Limited Submissions

Welcome Sue, You have no new activity coming up.

This website provides a listing of open funding opportunities.

Title	Due Date	Organizer
All		
NSF Test Bed: Toward a Network of Programmable Cloud Laboratories (PCL Test Bed)	09/8/2025	Purdue - Main Campus
2025-2026 NIH Competing Renewal R01 Program	10/1/2025	Purdue - Main Campus
2025-2026 NIH New R01 Program	10/1/2025	Purdue - Main Campus
2025-2026 Ralph W. and Grace M. Showalter Research Trust	10/27/2025	Purdue - Main Campus
2025-26 Clifford B. Kinley Trust	10/20/2025	Purdue - Main Campus
Bridge Funding following Unanticipated Termination/Interruption of Funding	06/30/2026	Purdue - Main Campus

Personal Details

*Applicant First Name:

*Applicant Last Name:

Email Address:

*Primary Organization:

Select Primary Organization

Sue Grimes
sgrimes@purdue.edu

Add Primary Organization

Add Organizations


Search: Search for an organization

Arrows expand your organization choices. Non-bolded names represent the lowest level listed.

[Unselect All](#)

- ☒ Purdue - Main Campus
- ☐ College of Agriculture
- ☐ College of Education
- ☐ College of Engineering
- ☐ College of Health & Human Sciences
- ☐ College of Liberal Arts
- ☐ College of Pharmacy
- ☐ College of Science

FOR QUESTIONS OR ASSISTANCE

- ▶ Sue Grimes
 - ▶ sgrimes@purdue.edu
 - ▶ 49-45858
- 
- A series of several thin, parallel white lines of varying lengths and orientations, located in the bottom right corner of the slide, creating a modern, abstract graphic element.

Office of Foundation Relations

Purdue for Life Foundation

Drew Weintraut

Senior Vice President of Foundation Relations

PFLF Engineering Team Presentation 2024



Office of Foundation Relations



Foundation Relations

- **Laura Henzl – Sr. Officer**
 - Engineering
 - Agriculture
 - PICR
- **Jim Priest – Officer**
 - HHS
 - Science
 - Daniels Business School
- **Jenny Hansen – Officer**
 - PPI
 - Engagement Office
 - Pharmacy
 - Global
- **Stephanie Merrill - Officer**
 - Discovery Park
- **Alexandra Pflug– Officer**
 - Liberal Arts
 - Education
 - Libraries
 - Honors
 - Vet Med
- **Kristen Noel – Director of Operations**
 - Proposal Development Specialist
 - Project Management
 - Communications/Proposal Training
 - Strategic Analysis
- **Kellyn Harrison – Senior Specialist, Operations**
 - RFP Management
 - Stewardship
 - Graphic Design/Editing
 - Proposal Creation
- **Ashlee Wright – Specialist**
 - Proposal / Pipeline Management
 - Administration/Communication/Editing
 - Special Interest Tracking and Reporting



Office of Foundation Relations

Foundation Relations

The Office of Foundation Relations has extensive experience working with foundations with a wide range of interests.

The OFR team specializes in:

- Connecting foundations with the relevant faculty, staff, and programs.
- Assisting with development of proposals, gift agreements, and any other relevant documents.
- Overseeing reporting on gifts and grants
- Organizing conference calls and campus visits for foundations with members of our campus community.
- Providing and reviewing valuable research information, networking opportunities, and data about our foundation partners, Purdue and our community.



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Foundation Relations

501(c)(3)	Religious, Educational, Charitable, Scientific, Literary, Testing for Public Safety, Foster National or International Amateur Sports Competition, Prevention of Cruelty to Children or Animals	Private Foundations	All 501(c)(3) organizations that don't qualify as public charities; some private foundations are additionally sub-classified as private operating foundations or private non-operating foundations, which receive some of the advantages of public charities	
		Public Charities	509(a)(1)	Publicly-supported charities
			509(a)(2)	Exempt purpose activity-supported charities
			509(a)(3)	Supporting organizations for 509(a)(1) or 509(a)(2) charities
			509(a)(4)	Public safety charities



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Foundation Relations

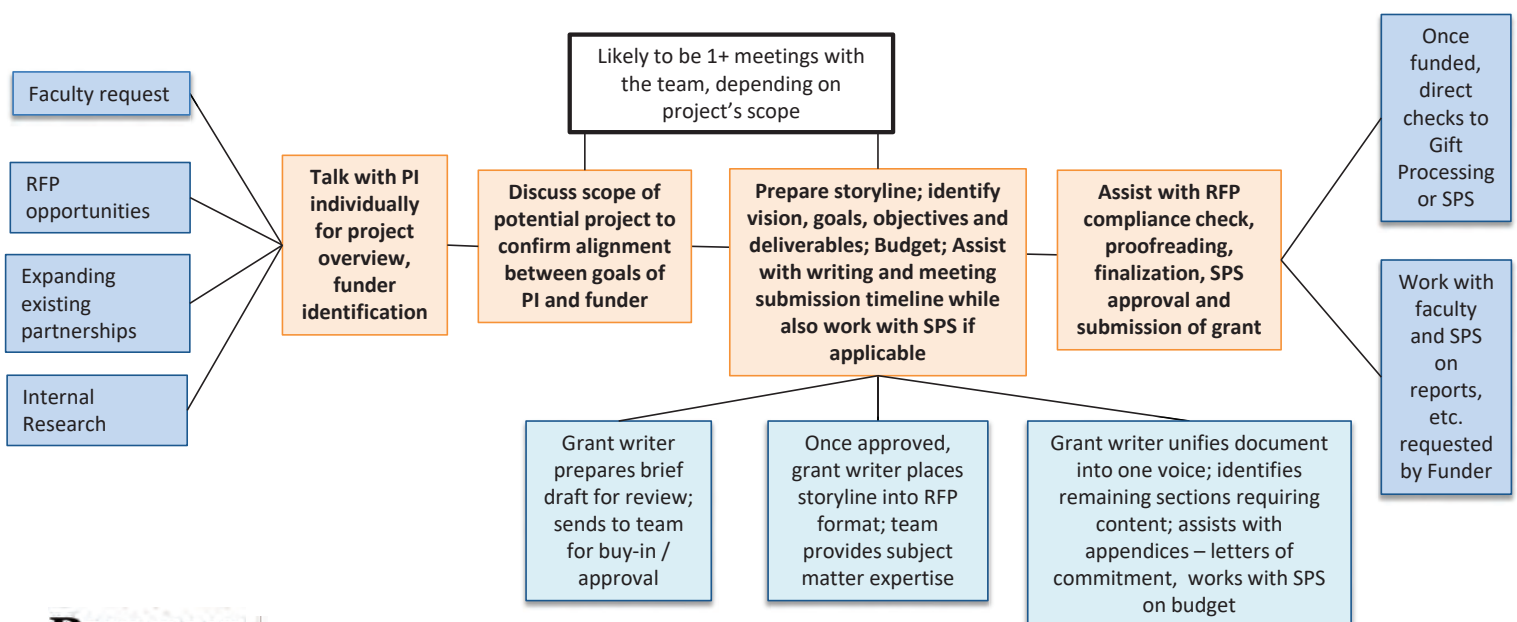
- Foundations exist to give away money to help society.
If you have a project that fits with a foundation's guidelines, you are helping them achieve their mission.
- But ... *Everyone else knows this, as well!*



Office of Foundation Relations

Foundation Relations

OFR Process Overview





Drew Weintraut

Senior Vice President of Foundation Relations

Office of Foundation Relations

AAWeintraut@purdueforlife.org



Office of Foundation Relations





9/5/2025

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SPS PRE-AWARD

Overview from Notification of
Proposal to Award Receipt

Amanda Hamaker – Director, Pre-Award

9/5/2025

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Pre-Award Services

What services does Pre-Award provide?

- Pre-Award Services at Purdue is dedicated to supporting the proposal development activities for all faculty or investigators.
- We will partner with Principal Investigators in proposal preparation, serving as a key resource in all matters related to University policies for proposal development and submission.
- Our goal is to meet or exceed faculty expectations for all Pre-Award activities.

We are here to help!!



Office of Research

9/5/2025

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Sponsored Program Services

Home General Directory Pre-Award Post Award Contracting Data Quality Assurance PERA Office of Research PRF

Pre-Award

Pre-Award Services Home

Pre-Award Resources

Proposal Deadline Policy

Contact Us

Proposal Initiation

Subcontracts

Principal Investigator Eligibility

Links

Regional Campuses

Tweets by @Purdue_SPS



Research at Pur...
Follow Page

Welcome to Pre-Award Services

New and Notable:

PERA has Replaced the Proposal Worksheet (PI) and Coeus: Initiation of a Proposal Now Requires Completion of a Funding Proposal.

Pre-Award Proposal Deadline Policy Now in Effect

NSF 2024 Summary of Significant Changes to the PAPPG (Effective May 20, 2024)

Overview

Our mission and structure

Pre-Award supports the University community in proposal development through value-added, high-quality service and professional partnerships with Principal Investigators in order to facilitate world-changing research.

Our Pre-Award Specialists work collaboratively with PIs and the Office of Research Strategic Interdisciplinary Research team to prepare grant applications, serving as a dedicated central resource in all matters related to University and sponsor policies for proposal development and submission.

Pre-Award specialists provide the following services in the support of PIs:

Electronic Quick Access



Quick Look

West Lafayette Campus only, for regional campus, please click here

EIN: 35-6002041

UEI: YRXVL4JYCEFS

DUNS: 072051394

Cage/NCAGE Code: 6D418

Cognizant Federal

Pre-Award Contacts

Contact via Email

- Pre-Award General Inbox: proposal@purdue.edu
- College of Agriculture: agpreaward@purdue.edu
- College of Engineering: coepreaward@purdue.edu
- College of Health and Human Sciences: chhspreaward@purdue.edu
- College of Pharmacy: coppreaward@purdue.edu
- College of Science: cospreaward@purdue.edu
- College of Veterinary Medicine: vetpreaward@purdue.edu
- College of Education, College of Liberal Arts, School of Business, and Polytechnic Institute: centralpreaward@purdue.edu



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Pre-Award Services

Support for proposal development activities for all faculty

Services include, but are not limited to:

- Review sponsor guidelines, identify key requirements
- Assist with budget preparation, related documentation and proposal budget forms
- Prepare required sponsor administrative forms
- Ensure all Purdue information within the proposal is accurate and complete
- Contact and collaborate with partner institutions to secure all necessary subcontract documentation
- Verify all regulatory requirements and export control issues are identified
- Review the final proposal package for all administrative requirements
- Gather PI and Co-Investigator certifications
- Provide institutional approval for the proposal
- Complete the final submission package, upload final documents and forms, and submit to the sponsor

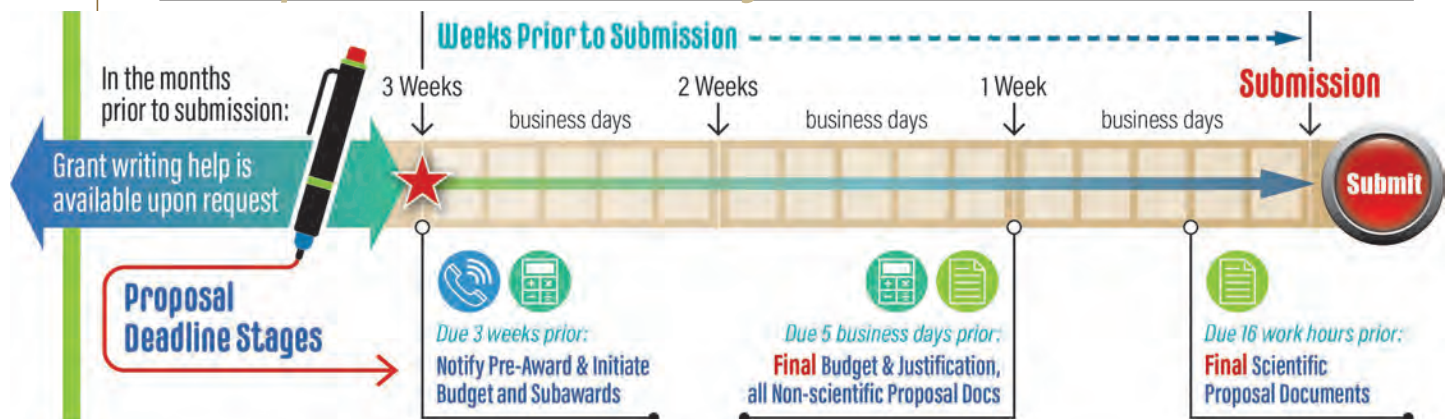


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Proposal Deadline Policy



- Anything received after the stated number of days prior to the sponsor deadline or desired submission date will require completion and approval of an exception form in order to be able to submit. Any sponsor deadline after 5:00pm should be considered due at 5:00pm.
- Exceptions should only be requested in extreme circumstances, unanticipated medical or bereavement leaves, or short turn-around time from the initial sponsor notice of funding opportunity.

Initiation Stage

15 Business Days Prior to Deadline

- A completed PERA Funding Proposal (FP) SmartForm **must** be submitted fifteen (15) business days prior to the proposal deadline along with the initial budget request and any subaward contacts.
- The FP SmartForm serves as notification of the intent to submit the proposal and communicates key information related to the submission
<https://pera.research.purdue.edu/>
- Earlier notification is highly encouraged.
- If the proposal requires cost sharing please also contact the appropriate Department Head/ADR to initiate discussions.

Initiation Stage: Funding Proposal SmartForm

Funding Proposal SmartForm

- PI completes the Funding Proposal (FP) SmartForm in PERA
 - Addresses key information needed to develop the proposal
 - Answers questions related to compliance (human subjects, animals, export control, etc)
 - Kicks off the Financial Conflict of Interest (FCOI) process – identifies investigators



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PERA Funding Proposal: SmartForm

PURDUE UNIVERSITY

PURDUE EXCELLENCE IN RESEARCH ADMINISTRATION (PERA)

Validate Compare

You Are Here: Simms Training Proposal

Editing: FP00000842

General Proposal Information

1. Type of application: ?
New
a. Is this award being transferred from another institution?
☐ Yes ☒ No [Clear](#)

2. * Short title of proposal: ?
Simms Training Proposal

3. * Long title of proposal: ?
Training Proposal for End User Sessions.

Make sure you complete the "Submit to Pre-Award Specialist" activity

☒ Central Office Data
☒ Submit to Pre-Award Specialist
☒ Record Submission Date Metrics

PURDUE UNIVERSITY

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Admin Stage

5 Business Days Prior to Deadline

- FINAL Non-scientific documents:
 - Budget (including any required task breakout information), Cost Share, Budget Justification, Biosketches, Current and Pendencies, Collaborators and Other Affiliations, Equipment, Facilities, Subaward Documents, Letters of Support, Institutional Commitment Letter, Multi-PI Plan, Post-doc Mentoring Plan, any other required non-scientific documents
- No changes to these documents will be accepted after this date.

Science Stage

2 Business Days Prior to Deadline

- FINAL Scientific documents
 - Narrative, Summary, Project Description, References, Human Subjects, Animals, Data Management and Sharing Plan, Resource Sharing Plan, any other required scientific documents
- No changes to these documents will be accepted after this date.

Proposal Process

PI & Pre-Award will Review RFP

- Check for eligibility, limits for submission
- Review for special terms and conditions
- Identify possible management concerns
- Review for deadline, submission method
- Identify required documents, page limits
- Identify budget considerations
 - Minimums/maximums
 - Unallowable costs
 - Required budget items
 - Cost Share Requirement
 - F&A Restrictions



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Proposal Process

Budget Considerations (PI & Pre-Award)

- Proposal must be properly costed:
 - Proposed budget should be sufficient to carry out all program deliverables
 - Ensure consistent proposal budgeting
- Include college/department required budget items (AY salary, grad rates, etc)
- Ensure appropriate calculation of summer salary, grad fee remissions, NIH salary cap, subcontracts
- Cost Sharing
- Identify the proper F&A rate



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Proposal Process

Facilities & Administration (F&A)

- West Lafayette F&A Rates
 - Research = 57%
 - Other Sponsored Programs (OSP) = 38%
 - Off Campus = 26%
 - Applied Research (Special Intellectual Property Terms) = 64.07%
- Other terms used to describe F&A
 - Indirect Costs, IDC, or overhead
- Criteria for off campus rate:
 - Activity necessitates an off campus location, is for a full semester or summer session, and in a project leased space

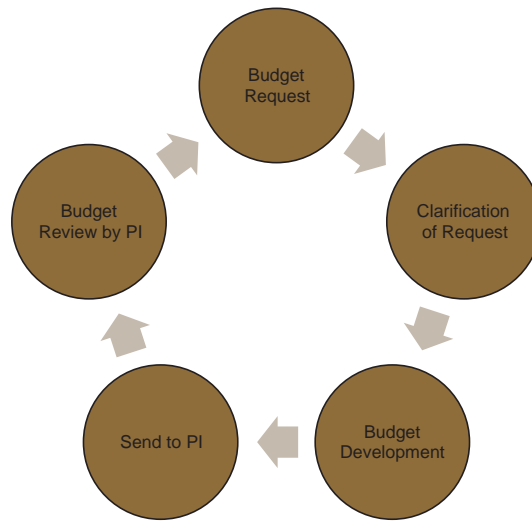
Proposal Process

Facilities & Administration (F&A)

- When will Purdue accept limitations on F&A?
 - Accepted when limited in published guidelines by Not-for-Profits and Foundations
 - Mission/goals of these types of organizations are to benefit the public well being as a whole
- Industrial proposals less than or equal to \$10K*
 - *When considered seed funding
- Why can't Purdue accept limitation on F&A for For-profit entities?
 - F&A costs are REAL costs to the University
 - If granted, PU would be subsidizing a For-Profit entity

Proposal Process

Budget Development & Revision



Proposal Process

Budget Complete



Proposal Process

Budgeting Cost Share Overview

- Cost Share or match means the amount the university or a third party commits as part of the overall project costs
- Can be required by sponsor or voluntary
- PI is responsible for identifying sources to meet the cost share commitment (Office of Research assistance may be available)
- Pre-Award will help prepare the commitment documentation



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Proposal Process

Budget Justification

- PI is responsible for writing the budget justification
 - Explain why each budget item is necessary to complete the work proposed
- Pre-Award Support/Review:
 - Provide a template if requested
 - Verify all information is correct
 - Ensure adequate justification included for all budget items such as equipment, foreign travel, participant support costs, conferences, etc.
 - Ensure cost share has not been included unless approved and documented



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Proposal Process

Complete Sponsor Forms – Pre-Award Support

- Pre-Award will finalize the sponsor submission forms
 - Input all administrative information
 - Create the sponsor budget pages
 - Collect all required documents (bio-sketches, support letters, tax documents, etc.)
 - **DRAFT** Current & Pending for investigator edits and approval ****Important to review instructions/sponsor requirements****
 - Review all provided documents for administrative compliance with the proposal requirements (page limits, specific titling, section headings, etc.)

Proposal Process

Final Step- Obtain All Approvals (Pre-Award)

- Work with contracting office for terms and conditions if applicable
- Assure all regulatory requirements are identified
- Review for export control applicability
- Secure PI and Co-Investigator Certifications for the proposal
- Provide institutional approval
- **SUBMIT PROPOSAL ****

***certain individuals in Pre-Award have been delegated the authority to submit proposals on behalf of the University*

PERA Funding Proposal Certifications

Certifications Required PRIOR to Submission

- PI/Co-PI Certification captured through an Ancillary Review and Approval in PERA
 - Initiated once a draft statement of work and budget justification have been received.
 - Must be approved prior to proposal submission
- All Ancillary Reviews are approved from the Funding Proposal Workspace > Submit Ancillary Reviews

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Post Submission

Proposal Follow-Up – Just-In-Time (JIT) Requests (Pre-Award & Post Award Assistance)

- Revise budgets and clarify cost items
- Gather additional documents as requested
- Ensure regulatory approvals obtained
- Coordinate between the sponsor and the research team
- Involve contracting office as needed
- Submit official responses to the sponsor

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Industrial Proposals

SPS Contracting - Negotiate and process all contracts associated with sponsored programs

Service include, but are not limited to:

- Answer questions on University contracts and contract negotiation issues
- Understand Intellectual Property and its impact on budgets and agreements
- Developing Contract Agreements Including:
 - Grants from federal and state governments
 - Research contracts with industrial sponsors
 - Confidentiality agreements (nondisclosure, proprietary, and confidentiality agreements), Material transfer agreements, International collaboration agreements
 - Subcontracts
- Review and process all contract Amendments and Terminations
- Answer questions regarding Contract Compliance
- Work with partnering institutions to secure all necessary contract documentation
- Collaborate with other university staff as appropriate



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Pre-Award Services

Contacting Pre-Award for Help

- E-mail or Phone
 - To Center Address (see handout)
 - To Specific Specialist (see handout – consider availability risk)
- Include as much information as possible
- TIMING - Contact as early as possible (as soon as you even think about doing a proposal). It is never too early! Do not wait until you are ready to submit!

***All of SPS is located remotely. On campus meetings can be arranged in most cases.*



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Pre-Award Investigator Orientations

One-on-One Sessions

- Available upon request
- Designed to introduce new Purdue researchers to the services offered by PreAward
- Familiarizes researchers with proposal development and submission process
- Can be focused on specific sponsors and topics relevant to the researcher
 - Structure of RFP
 - Noteworthy Sponsor Requirements
 - System Access

Provides information related to the following topics:

- Overview of the roles of Pre-Award, Post Award, and Contracting
- Brief discussion of business office and Office of Research roles related to proposal submissions and future awards
- Letters of intent and preliminary proposals
- Timelines for proposal preparation
- Proposal Worksheet, introduction
- Budget development process and Cost Share
- Subcontracts
- Current and pending support
- Regulatory
- FCOI
- Academic approvals
- Who can sign a proposal
- What to expect post-submission

Contact Pre-Award to Schedule a Session:

- Contact your unit Pre-Award email or
- Pre-Award Email: proposal@purdue.edu



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PERA Website

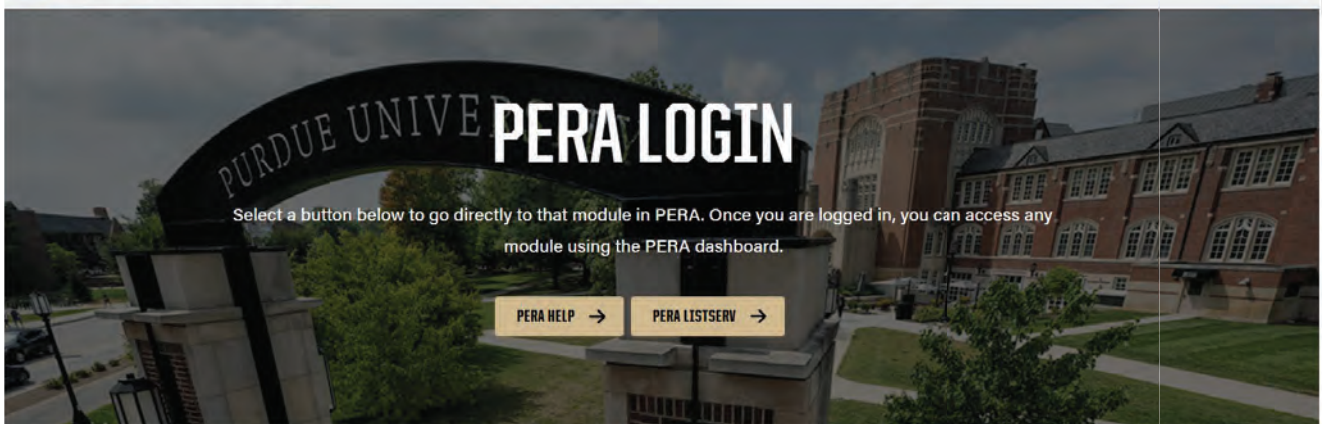


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<https://research.purdue.edu/pera>



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PERA Funding Proposal: Next Steps

I'm ready to submit a proposal, how can I get help?

- The PERA Website will house helpful reference material such as user guides and videos.

<https://pera.research.purdue.edu/>

- Pre-Award Bookings are available for someone to walk you through initiating a SmartForm or answer questions. Meetings available same day.

[Pre-Award PERA Assistance](#)

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THANK YOU