

***ABSTRACT SUBMISSION VIA***  
**OUR***Connect*

PURDUE'S UNDERGRADUATE RESEARCH PORTAL

***A HOW-TO GUIDE***

***Purdue's Student Innovation &  
Excellence Showcase***

*Last Updated: February 2025*

OURConnect is the abstract submission and approval platform. This guide will share functionalities of the conference portal to submit an abstract.

**Go to: [purdue.edu/undergrad-research/ourconnect/](http://purdue.edu/undergrad-research/ourconnect/)**

## ***STEP 1: LOGIN OR CREATE AN ACCOUNT***

Click "Login" and either sign in with BoilerKey or create an account to login  
*If you have an @purdue.edu email, login via BoilerKey.*

**PURDUE UNIVERSITY** | Office of Undergraduate Research

**OURConnect** LOGIN

### Part of Purdue University?

Purdue University can use your network credentials to login to OURConnect. Continue to login through Purdue.

Continue

If you are not a part of Purdue University, continue to log in with your OURConnect account.

Not a part of Purdue University

## ***STEP 2: ENTER THE CONFERENCE PORTAL***

Click "Conference" and then "New Abstract for..." for the correct event(s).  
*Saved or submitted abstracts are found under "My Abstracts."*

**OURConnect** HOME CONFERENCE ACCOUNT LOGOUT

New Abstract for 2025 Spring Conference - WL  
New Abstract for 2025 Spring Showcase - Indy  
My Abstracts

OURConnect, Purdue's undergraduate research and mentoring application system, is designed to help students find research opportunities with open opportunities. OURConnect is divided into undergraduate research portals for research opportunities with research mentors.

Be sure to read through the expectations and the program qualifications, if applicable, before applying. Some research programs have eligibility requirements. It is strongly encouraged to examine the program's purpose and/or research mentor's background before submitting your application. Applicants are eligible to apply to multiple research opportunities, but may only be selected for one.

## STEP 3: SUBMIT A NEW ABSTRACT

Fields with a red asterisk are required.

*Confirm information with your research mentor and team, especially availabilities, before submitting.*

Title \*

Abstract / Project

*Please limit responses to 250 words.*

Description \*

**CHECK IF THE ABSTRACT CAN BE AVAILABLE ON THE CONFERENCE WEBSITE. IF NOT, THE ABSTRACT WILL BE REDACTED.**

Can we include your abstract in the abstract booklet? \*

- Yes, the abstract can be published.  
 No, the abstract cannot be published.

Keywords

  
  
  
  

Poster Availability \*

**Poster Session: April 24, 2025 the Campus Center in Indianapolis, Room 450**

- 10:30am - 12:00pm  
 1:30 - 3:00pm

Experiential Education \*

What experiential education type is the project you are presenting? Select all that apply. For definition of these types, please see:

**<https://exed.purdue.edu/about/about.php>**

- Undergraduate research and scholarly projects  
 Service-learning  
 Work-integrated learning  
 Scenario-based learning  
 Client-based applied projects  
 Intercultural/travel learning  
 Engaged campus experiences

**SELECT ALL  
THAT APPLY**

Primary Project Category \*

Select the primary category describing the nature of the experience. For definitions of categories, please see: **<https://www.purdue.edu/undergrad-research/about/definitions.php>**

**Project Program** If this project is part of a current Purdue program, select the program it is affiliated with.

**Funding** If applicable, please list any undergraduate research funding that supports this project.  
For example, HHMI, HHS REACH, NSF, OUR Research Grants, Purdue Undergraduate Research Scholarship, URSA, USDA, etc.

**Publishing**  Check here if you are interested in learning more about publishing in the **Journal of Purdue Undergraduate Research**.

**PROGRAMS  
HAVE MULTIPLE  
PROJECTS AND  
MENTORS**

UNDERGRADUATE STUDENTS (UG)

**UG Presenting Authors \*** Identify each UG student who deserves authorship credit for this presentation and will be presenting this work at the conference.  
*Enter official email Purdue addresses (if available) or existing OURConnect user email addresses. The first person listed will be the primary presenter.*

**UG Contributing Authors** Then list each UG student who deserves authorship credit for this presentation and will be presenting this work at the conference.  
*Enter official email Purdue addresses (if available) or existing OURConnect user email addresses.*

**UG Researcher Acknowledgments** List each other UG student with substantial contribution to the research and who does not deserve authorship credit for this presentation.  
*Enter official email Purdue addresses (if available) or existing OURConnect user email addresses.*

**TO "LOCK IN"  
A NAME, CLICK  
THE "CONFIRM"**

**USERS WITHOUT  
A PURDUE EMAIL MUST  
CREATE AN ACCOUNT**

## MENTORS AND OTHER ACKNOWLEDGMENTS

**Mentors \*** Enter official email Purdue addresses (if available) or existing OURConnect email addresses. The first will be the primary mentor and will approve the presentation to be submitted.

**Other Acknowledgments** List any other individual with substantial contribution to the research and not a mentor.

Enter official email Purdue addresses (if available) or existing OURConnect email addresses.

**Associated Project** Search for an OURConnect project associated with the listed mentors. Leave blank if no project can be found.

**IS A VALID  
PURDUE EMAIL NOT  
FOUND? CHECK THE  
DIRECTORY FOR THE  
"ALIAS" TO USE.**

**SAVE YOUR ABSTRACT TO COME BACK.**

**SUBMIT & SEND CONFIRMATION EMAILS.**

### UPDATING ABSTRACTS

Primary authors and mentors can update abstracts until the final date of changes communicated by the Purdue OUR.

Student updates to the title, abstract, keywords, and participants after approval will require mentor approval again to ensure awareness.

## STEP 4a: REVIEW "MY ABSTRACTS"

A saved-only abstract is only visible to the individual who started it.  
Note the "Pending" status (circled) indicating it has not been submitted.

OURConnect HOME CONFERENCE ACCOUNT LOGOUT

New Abstract for 2025 Spring Conference - WL  
New Abstract for 2025 Spring Showcase - Indy  
My Abstracts

### My Abstracts

You are participating in these presentations

Show 10 entries Search:

Submitted at	Presentation ID	Title	Primary Presenter	Primary Mentor	Updated at	My Role	Status
No data available in table							

Showing 0 to 0 of 0 entries Previous Next

You are also the originator of the following presentations

Show 10 entries Search:

Submitted at	Presentation ID	Title	Primary Presenter	Primary Mentor	Updated at	Status
	2024-6	<a href="#">Test Application</a>	<a href="#">James J Sadler</a>	<a href="#">James J Sadler</a>		Pending

Showing 1 to 1 of 1 entries Previous 1 Next

### COLUMN TITLES FOR SUBMITTED PRESENTATIONS

"Submitted at": When the abstract was first saved/submitted.

"Presentation ID": System-generated number for quick reference.

"Title": Title of the presentation; click to update the submission.

"Primary Presenter": Lead author of the presentation; can update information.

"Primary Mentor": Lead mentor (faculty/staff); can update information; only one who can approve the presentation to be delivered.

"Updated at": When the abstract submission was last updated.

"My Role": Your contribution for the presentation.

"Status": The current status of the abstract.

## STEP 4b: REVIEW "MY ABSTRACTS"

A submitted abstract is visible on OURConnect to all individuals with a role. *When submitted, the application moved to the top table. The status (circled) indicates the proposal was approved to be presented by the mentor.*

OURConnect HOME CONFERENCE ACCOUNT LOGOUT

New Abstract for 2025 Spring Conference - WL  
New Abstract for 2025 Spring Showcase - Indy  
My Abstracts

### My Abstracts

You are participating in these presentations

Show 10 entries Search:

Submitted at	Presentation ID	Title	Primary Presenter	Primary Mentor	Updated at	My Role	Status
	2024-6	<u>Test Application</u>	<u>James J Sadler</u>	<u>James J Sadler</u>			Mentor approved

Showing 1 to 1 of 1 entries Previous 1 Next

### ADDITIONAL COLUMN TITLE FOR SUBMITTED PRESENTATIONS

"My Role": *Your contribution for the presentation.*

#### AVAILABLE STATUSES

Pending: *Not submitted for review. (Only seen by application initiators who have not submitted the proposal.)*

Submitted: *Initially submitted for mentor review.*

Mentor approved: *Presentation is approved to be delivered.*

Presenter updated: *Updated by primary author for mentor review.*

Not approved: *Presentation is not approved to be delivered.*

Withdrawn: *Student has withdrawn the abstract from the event.*

# OUR *Connect*

PURDUE'S UNDERGRADUATE RESEARCH PORTAL

## *RECRUITMENT*

**POST & MANAGE** project administration

**SEARCH & APPLY TO** research positions

## *REPORTING*

**TRACK & RECORD** projects over time

**COMPLETE** undergrad research learning contracts

## *CONFERENCE MANAGEMENT*

**SUBMIT & UPDATE** presentation abstracts

**APPROVE** presentations and availability

Login to update your profile to  
**CONNECT** with the possibilities

