ABSTRACT SUBMISSION VIA OURCOnnect

PURDUE'S UNDERGRADUATE RESEARCH PORTAL

A HOW-TO GUIDE

Purdue's Student Innovation & Excellence Showcase

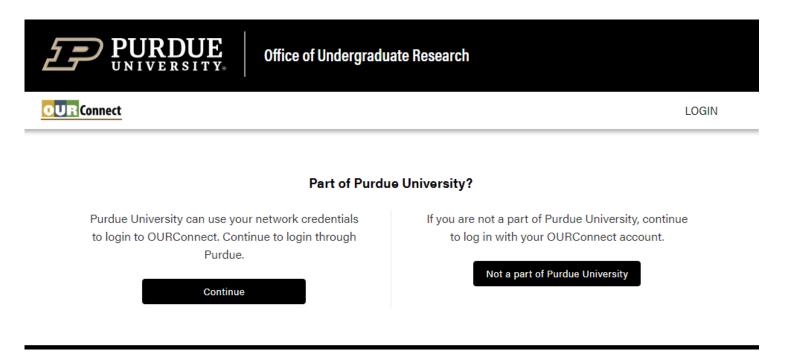
Last Updated: February 2025

OURConnect is the abstract submission and approval platform. This guide will share functionalities of the conference portal to submit an abstract.

Go to: <u>purdue.edu/undergrad-research/ourconnect/</u>

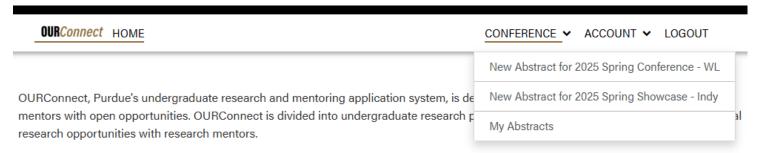
STEP 1: LOGIN OR CREATE AN ACCOUNT

Click "Login" and either sign in with BoilerKey or create an account to login If you have an @purdue.edu email, login via BoilerKey.



STEP 2: ENTER THE CONFERENCE PORTAL

Click "Conference" and then "New Abstract for..." for the correct event(s). Saved or submitted abstracts are found under "My Abstracts."



Be sure to read through the expectations and the program qualifications, if applicable, before applying. Some research programs have eligibility requirements. It is strongly encouraged to examine the program's purpose and/or research mentor's background before submitting your application. Applicants are eligible to apply to multiple research opportunities, but may only be selected for one.

STEP 3: SUBMIT A NEW ABSTRACT

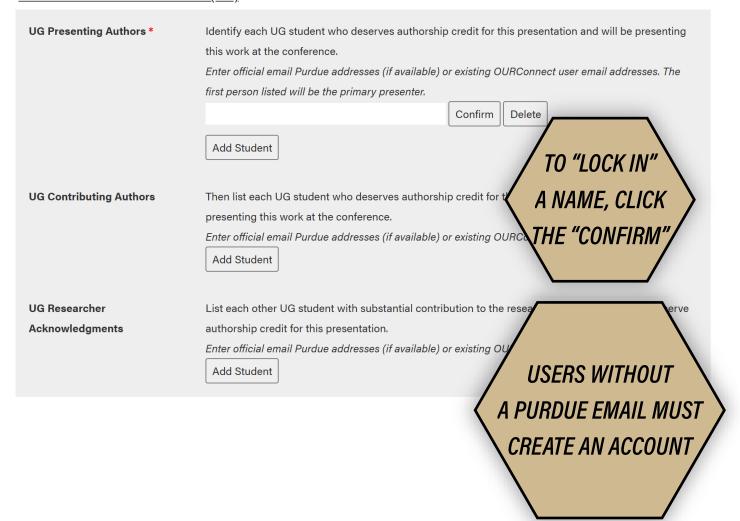
Fields with a red asterisk are required.

Confirm information with your research mentor and team, especially availabilities, before submitting.

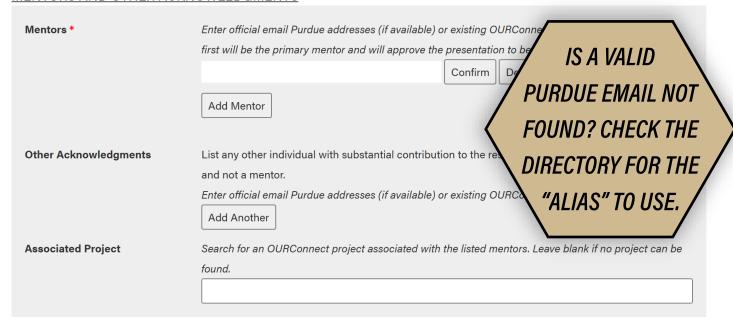
Abstract / Project Description *	Please limit responses to 250 words.
CHECK IF THE ABS	STRACT CAN BE AVAILABLE ON THE CONFERENCE
WEBSITE. IF NOT,	THE ABSTRACT WILL BE REDACTED.
	Can we include your abstract in the abstract booklet? *
	O Yes, the abstract can be published.
	O No, the abstract cannot be published.
Keywords	
oster Availability *	Poster Session: April 24, 2025 the Campus Center in Indianapolis, Room 450
,	□ 10:30am - 12:00pm
	□ 1:30 - 3:00pm
experiential Education *	What experiential education type is the project you are presenting? Select all that
	apply. For definition of these types, please see:
	https://exed.purdue.edu/about/about.php.
	☐ Undergraduate research and scholarly projects ☐ Service-learning
	□ Service-learning □ Work-integrated learning
	□ Scenario-based learning THAT APPLY
	☐ Client-based applied projects
	☐ Intercultural/travel learning
	☐ Engaged campus experiences
Primary Project Category *	
	categories, please see: https://www.purdue.edu/undergrad- research/about/definitions.php .
	<u>гозовгону выменення поначине</u> .
	▼

Project Program	If this project is part of a current Purdue program, select the program it is affiliated with. PROGRAMS HAVE MULTIPLE
Funding	If applicable, please list any undergraduate research this project. For example, HHMI, HHS REACH, NSF, OUR Research Undergraduate Research Scholarship, URSA, USDA, etc. MENTORS
Publishing	☐ Check here if you are interested in learning more about publishing in the <u>Journal</u> of Purdue Undergraduate Research.

UNDERGRADUATE STUDENTS (UG)



MENTORS AND OTHER ACKNOWLEDGMENTS



Save without submitting

Submit

SAVE YOUR ABSTRACT TO COME BACK. | SUBMIT & SEND CONFIRMATION EMAILS.

UPDATING ABSTRACTS

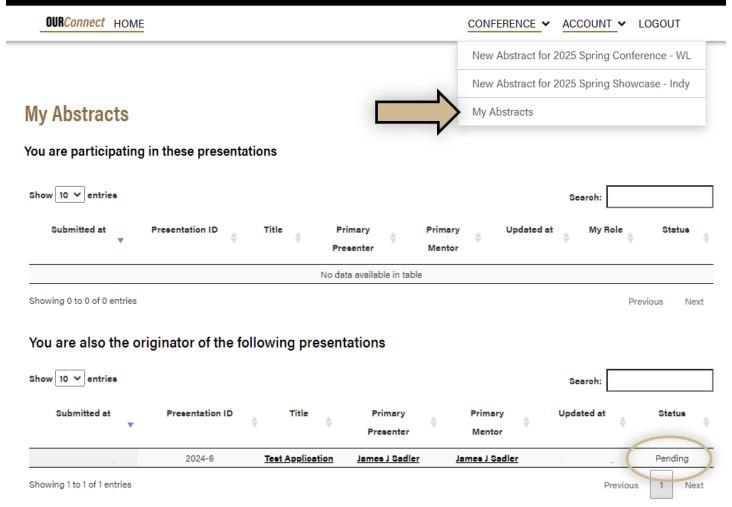
Primary authors and mentors can update abstracts until the final date of changes communicated by the Purdue OUR.

Student updates to the title, abstract, keywords, and participants after approval will require mentor approval again to ensure awareness.

STEP 4a: REVIEW "MY ABSTRACTS"

A saved-only abstract is only visible to the individual who started it.

Note the "Pending" status (circled) indicating it has not been submitted.



COLUMN TITLES FOR SUBMITTED PRESENTATIONS

"Submitted at": When the abstract was first saved/submitted.

"Presentation ID": System-generated number for quick reference.

"Title": Title of the presentation; click to update the submission.

"Primary Presenter": Lead author of the presentation; can update information.

"Primary Mentor": Lead mentor (faculty/staff); can update information; only one who can approve the presentation to be delivered.

"Updated at": When the abstract submission was last updated.

"My Role": Your contribution for the presentation.

"Status": The current status of the abstract.

STEP 4b: REVIEW "MY ABSTRACTS"

A submitted abstract is visible on OURConnect to all individuals with a role. When submitted, the application moved to the top table. The status (circled) indicates the proposal was approved to be presented by the mentor.

New Abstract for 2025 Spring Conference - WL New Abstract for 2025 Spring Showcase - Indy My Abstracts My Abstracts	
My Abstracts My Abstracts	
my Aboutdoto	
You are participating in these presentations Show 10 V entries Searoh:	
Submitted at Presentation ID Title Primary Primary Updated at My Role Status Presenter Mentor	\$
2024-6 <u>Test</u> <u>James J Sadler</u> <u>James J Sadler</u> Mentor appr	ved
<u>Application</u>	

ADDITIONAL COLUMN TITLE FOR SUBMITTED PRESENTATIONS

"My Role": Your contribution for the presentation.

AVAILABLE STATUSES

Pending: Not submitted for review. (Only seen by application initiators who have not submitted the proposal.)

Submitted: Initially submitted for mentor review.

Mentor approved: Presentation is approved to be delivered.

Presenter updated: Updated by primary author for mentor review.

Not approved: Presentation is not approved to be delivered.

Withdrawn: Student has withdrawn the abstract from the event.

OURConnect

PURDUE'S UNDERGRADUATE RESEARCH PORTAL

RECRUITMENT

POST & MANAGE project administration SEARCH & APPLY TO research positions

REPORTING

TRACK & RECORD projects over time COMPLETE undergrad research learning contracts

CONFERENCE MANAGEMENT

SUBMIT & UPDATE presentation abstracts **APPROVE** presentations and availability

Login to update your profile to

CONNECT with the possibilities

